1. **MEETING DETAILS**

Meeting ID: 835 7813 1546

Dial by your location: 1 647 374 4685 / 1 647 558 0588

2. **CALL TO ORDER**

As we gather, we are reminded that the Township of Cramahe is situated on treaty land that has a rich Indigenous history. As a municipality, we have a responsibility for the stewardship of the land...
on which we live and work. Today we acknowledge the Anishnabek, Huron-Wendat, Haudenosaunee (Iroquois) and Ojibway/Chippewa on whose traditional territory we are meeting.

This territory is covered by the Williams Treaty.

Mayor Martin called the meeting to order at 6:03 p.m.

3. RECORDING EQUIPMENT

In accordance with By-Law 2020-17, members of the Public are to advise the Mayor or the Clerk of the use of devices for transcribing or recording the proceedings of open session by auditory or visual means prior to the meeting. An individual must be granted permission by the Mayor and/or the Clerk of the Township of Cramahe to audio/visual record any meeting.

As per The Township of Cramahe Records Retention By-law 2020-17, the Digital Privacy Act and The Personal Information Protection and Electronic Documents Act, individuals must swear that they will not attempt to alter the audio/video recordings of today's meeting. Subject to the Municipal Freedom of Information and Protection of Privacy Act, the Digital Privacy Act and The Personal Information Protection and Electronic Documents Act, the Mayor and/or the Clerk may at any time request a copy of the recording and individuals will be required to produce the recording within 5 business days.

4. OPEN DELEGATION FOR ITEMS ON AGENDA

Members of the Public have three (3) minutes to ask questions on items listed on the current agenda. Please state your name and address for the records. Each member may only speak once.

Gritt Koehl, Grafton - When will the Secondary Plan be submitted?

Len Patterson, Colborne - Will the budget process follow the same scheduled or "line by line" as last year?

5. CONFIRMATION OF AGENDA

Resolution No. 2020-269
Moved by Deputy Mayor Arthur
Seconded by Councillor Gilligan
Be it resolved that Council approve the agenda, as presented.

CARRIED

6. DECLARATION OF PECUNIARY INTEREST

Members can declare now or at any time during the meeting.

None.

7. DELEGATIONS/PRESENTATIONS

None.

8. ADOPTION OF MINUTES

Resolution No. 2020-270
Moved by Councillor Gilligan
Seconded by Councillor Van Egmond

Be it resolved that Council approve the minutes of the following meeting(s):

- July 28, 2020 (Council)
- July 31, 2020 (Special Council)
- July 31, 2020 (Special Council Closed); and
- August 14, 2020 (Special Council).

CARRIED

9. RECOMMENDATIONS FROM STANDING COMMITTEES

9.a Appointment of Integrity Commissioner, CLERKS-12-20

Resolution No. 2020-271
Moved by Deputy Mayor Arthur
Seconded by Councillor Clark

BE IT RESOLVED THAT Council receive Report CLERKS-12-20 for information; and
THAT Council direct staff to prepare an RFP for Integrity Commissioner Services to commence following the expiration of Principles Integrity Services as of December 31, 2020.

CARRIED

9.b Property Standards Update, PLAN-21-20

Resolution No. 2020-272
Moved by Deputy Mayor Arthur
Seconded by Councillor Van Egmond

BE IT RESOLVED THAT Council receive Report PLAN-21-20 for information.

CARRIED

9.c Industrial Park Development Policies - Status and Update, PLAN-20-20

Resolution No. 2020-273
Moved by Councillor Clark
Seconded by Councillor Van Egmond

BE IT RESOLVED THAT Council receive Report PLAN-20-20 for information.

CARRIED

10. REPORTS OF MUNICIPAL OFFICERS

10.a COVID-19 Facilities Re-Opening Report, REC-12-20

Resolution No. 2020-274
Moved by Deputy Mayor Arthur
Seconded by Councillor Clark

BE IT RESOLVED THAT Council receive Report REC-12-20 for information; and

THAT Council approve the Keeler Centre Re-Opening Procedure and the Cramahe Township Facilities Re-Opening Procedure, as amended; and

4
THAT Council authorize staff to re-open all Municipal facilities to the public on September 08, 2020 following the procedures noted in this report, with the Municipal Office open by appointment.

CARRIED

10.b 2021 Budget Guidelines Timelines, ADMIN-10-20

Resolution No. 2020-275
Moved by Councillor Clark
Seconded by Councillor Van Egmond

BE IT RESOLVED THAT Council receive Report ADMIN-10-20, for information; and

THAT Council approves the 2021 Budgeting Schedule as set out in the attached Schedule “A”; and

THAT the first draft of the budget be prepared taking into consideration the guidelines of

an increase of between 1.3% and 2.6% for the Operating budget and an increase of

2.5% for the Capital Budget.

CARRIED

11. BY-LAWS

11.a Appoint Rodger Dingman as the Municipal By-law Enforcement Officer for the Township of Cramahe, 2020-65

Resolution No. 2020-276
Moved by Councillor Gilligan
Seconded by Councillor Van Egmond

BE IT RESOLVED THAT Council approve By-Law 2020-65, being a By-Law to Appoint Rodger Dingman as the Municipal By-law Enforcement Officer for the Township of Cramahe, be read a
first, second and third, time, signed by the Mayor and the Clerk, sealed and entered into the By-Law Book.

CARRIED

12. MOTIONS TO RECEIVE COUNCIL INFORMATION PACKAGE

Resolution No. 2020-277
Moved by Councillor Van Egmond
Seconded by Councillor Clark

Be it resolved that Council receive the Council Information Package(s) dated July 30, 2020, August 6, 2020, and August 13, 2020, for information.

CARRIED

13. MOTIONS ARISING FROM COUNCIL INFORMATION PACKAGE

None.

14. OPEN FORUM

Members of the public have three (3) minutes to ask general questions and are not to enter into debate. Please state your name and address for the records. Each member may only speak once.

Len Patterson, Colborne - Questioned when the public will receive a final copy of the Budget 2020.

Gritt Koehl, Grafton - Questioned the 2020 Budget "line by line" posting on the Web-site.

15. COUNTY REPORT

Resolution No. 2020-278
Moved by Deputy Mayor Arthur
Seconded by Councillor Gilligan

BE IT RESOLVED THAT that items 15a & 15b be received for information.

CARRIED
15.a Media Release - 2019 Annual Report Northumberland County

15.b Updates from Northumberland County

16. CLOSED MEETING

B. Greatrix left the closed session meeting at 8:08PM.

Resolution No. 2020-279
Moved by Councillor Van Egmond
Seconded by Councillor Clark

Be it resolved that Council move into closed session at 6:34 p.m. to discuss matters about an identifiable individual (ADMIN-09-20 - Fire Department Recommendations and ADMIN-11-20); and That CAO/Treasurer A. McNichol, Fire Department Consultant B Greatrix, Deputy Clerk H. Grant and Clerk J. Hyde remain in attendance.

CARRIED

Resolution No. 2020-280
Moved by Councillor Van Egmond
Seconded by Councillor Clark

BE IT RESOLVED THAT Council come out of closed session at 8:53PM.

CARRIED

16.a Fire Department Update – B. Greatrix, Fire Department Consultant, ADMIN-09-20

Resolution No. 2020-281
Moved by Councillor Clark
Seconded by Councillor Van Egmond

BE IT RESOLVED THAT Council receive Report ADMIN-09-2020 for information; and

THAT Council accept all recommendations provided within this report, directing staff to proceed with actionable items; and
THAT Council direct the CAO/Treasurer to report back following each recommendation; and

THAT Council defer budget recommendations to the 2021 Budget discussions.

CARRIED

16.b Fire Department Progress Update, ADMIN-11-20

Resolution No. 2020-282
Moved by Councillor Gilligan
Seconded by Deputy Mayor Arthur

BE IT RESOLVED THAT Council recess at 8:08PM and return at 8:15PM.

CARRIED

Resolution No. 2020-283
Moved by Councillor Gilligan
Seconded by Deputy Mayor Arthur

BE IT RESOLVED THAT Council receive ADMIN-11-20 for information; and

THAT Council direct the CAO/Treasurer to proceed as discussed in closed session; and

THAT Council direct the CAO/Treasurer to proceed as discussed in ADMIN-11-20.

CARRIED

17. CONFIRMING BY-LAW

Resolution No. 2020-284
Moved by Deputy Mayor Arthur
Seconded by Councillor Clark

Be it resolved that Council approve By-law 2020-64, being a By-law to confirm the proceedings of the Corporation of the Township of Cramahe Council Meeting held on August 25, 2020, be read a first,
second and third time, finally passed, signed by the Mayor and the Clerk, sealed and entered into the By-law book.

CARRIED

18. ADJOURNMENT

Resolution No. 2020-285
Moved by Councillor Van Egmond
Seconded by Councillor Gilligan

Be it resolved that Council adjourn the meeting at 8:57PM.

CARRIED

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Mayor

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Clerk