Township of Cramahe Special Council Meeting
Minutes

September 3, 2020, 9:30 a.m.

Members Present: Mayor Martin
Deputy Mayor Arthur
Councillor Van Egmond
Councillor Gilligan
Councillor Clark

Staff Present: CAO/Treasurer, A. McNichol
Clerk J. Hyde
Deputy Clerk H. Grant
Manager Parks, Recreation, and Facilities, J. Hoskin
CBO G. Sproule
Manager, Planning & Development, H. Sadler

1. MEETING DETAILS

Join Zoom Meeting: https://us02web.zoom.us/j/87590457146
Meeting ID: 875 9045 7146
Dial by your location: 1 647 558 0588 / 1 647 374 4685

Please note, that the meeting will be open to the public and will take place at the Keeler Centre. We encourage members of the public to participate electronically. If members of the public plan on attending the meeting in person, please contact the Clerk's Office 905-355-2821
or holly@cramahetownship.ca to be provided with a copy of our policy and procedure and to fill out the necessary forms related to COVID-19.

**Any one in attendance (inclusive of Council and staff) at the meeting will be required to wear masks.**

This meeting will not have open Forums as it is a training session for Council and Staff.

2. **CALL TO ORDER**

As we gather, we are reminded that the Township of Cramahe is situated on treaty land that has a rich Indigenous history. As a municipality, we have a responsibility for the stewardship of the land on which we live and work. Today we acknowledge the Anishnabek, Huron-Wendat, Haudenosaunee (Iroquois) and Ojibway/Chippewa on whose traditional territory we are meeting.

This territory is covered by the Williams Treaty.

Mayor Martin called the meeting to order at 9:40 a.m.

3. **RECORDING EQUIPMENT**

In accordance with By-Law 2020-17, members of the Public are to advise the Mayor or the Clerk of the use of devices for transcribing or recording the proceedings of open session by auditory or visual means prior to the meeting.

An individual must be granted permission by the Mayor and/or the Clerk of the Township of Cramahe to audio/visual record any meeting. As per The Township of Cramahe Records Retention By-law 2020-17, the Digital Privacy Act and The Personal Information Protection and Electronic Documents Act, individuals must swear that they will not attempt to alter the audio/video recordings of today’s meeting. Subject to the Municipal Freedom of Information and Protection of Privacy Act, the Digital Privacy Act and The Personal Information Protection and Electronic Documents Act, the Mayor and/or the Clerk may at any time request a copy of the recording and individuals will be required to produce the recording within 5 business days.

4. **CONFIRMATION OF AGENDA**
Resolution No. Resolution No. 2020-286  
Moved by Deputy Mayor Arthur  
Seconded by Councillor Clark  

Be it resolved that Council approve the agenda, as presented.  

CARRIED

5. DECLARATION OF PECUNIARY INTEREST  
Members can declare now or at any time during the meeting.  

None.

6. DELEGATIONS/PRESENTATIONS  

6.a Else Khoury, Principle, Shesat Consulting regarding Municipal Freedom of Information and Protection of Privacy Act  

Resolution No. Resolution No. 2020-288  
Moved by Deputy Mayor Arthur  
Seconded by Councillor Van Egmond  

BE IT RESOLVED THAT Council receive the presentation by Else Khoury, Principle, Shesat Consulting, regarding the Municipal Freedom of Information and Protection of Privacy Act, for information.  

CARRIED

Amendment:  

Resolution No. Resolution No. 287  
Moved by Councillor Clark  
Seconded by Councillor Van Egmond  

BE IT RESOLVED THAT Council recess from 10:35AM to 10:45AM.  

CARRIED
Resolution No. Resolution No. 2020-289
Moved by Councillor Van Egmond
Seconded by Councillor Clark

BE IT RESOLVED THAT Council break for lunch and return at 12:40PM.

CARRIED

7. CLOSED MEETING (IF REQUIRED)
Manager of Parks, Recreation and Facilities, J. Hoskin and Chief Building Official G. Sproule left the closed session meeting at 3:53PM and did not return.

Resolution No. Resolution No. 2020-290
Moved by Councillor Gilligan
Seconded by Deputy Mayor Arthur

Be it resolved that Council move into closed session at 12:40 p.m. for the purposes of Training provided by Principles Integrity regarding the Township of Cramahe Council Code of Conduct and Litigation or Potential Litigation (ADMIN-12-20C); and

That CAO/Treasurer A. McNichol, Manager of Transportation and Environmental Services D. MacPherson, Manager of Planning and Development H. Sadler, Manager of Parks, Recreation and Facilities J. Hoskin, CBO G. Sproule, Library CEO M. Norton, Deputy Clerk H. Grant, and Clerk J. Hyde remain in attendance.

CARRIED

Resolution No. Resolution No. 2020-291
Moved by Councillor Gilligan
Seconded by Councillor Clark

BE IT RESOLVED THAT Council recess from 2:21PM to 2:30PM.

CARRIED

Amendment:
Resolution No. Resolution No 2020-292
Moved by Deputy Mayor Arthur
Seconded by Councillor Gilligan

BE IT RESOLVED THAT Council break from 3:53PM and return at 4:00PM.

CARRIED

Resolution No. Resolution No. 293
Moved by Deputy Mayor Arthur
Seconded by Councillor Gilligan

BE IT RESOLVED THAT Council come out of closed session at 4:53PM.

CARRIED

7.a Potential Litigation Updates, ADMIN-12-20C

Resolution No. Resolution No. 2020-295
Moved by Deputy Mayor Arthur
Seconded by Councillor Gilligan

BE IT RESOLVED THAT Council receive Report ADMIN-12-20C for information; and

THAT Council direct staff to proceed as discussed in closed session; and

THAT Council waive the Procedure By-Law and Notice to permit additions to the agenda to allow for the approval of the associated By-Laws in open session as they are of urgent nature.

CARRIED

7.b Principles Integrity - Council Code of Conduct and Municipal Conflict of Interest Training

Resolution No. Resolution No. 2020-294
Moved by Councillor Van Egmond
Seconded by Deputy Mayor Arthur
BE IT RESOLVED THAT Council receive the presentation from Principles Integrity regarding the Township of Cramahe Council Code of Conduct and Municipal Conflict of Interest training, for information.

CARRIED

8. BY-LAWS

Resolution No. Resolution No. 2020-296
Moved by Councillor Clark
Seconded by Councillor Van Egmond

BE IT RESOLVED THAT Council approve By-Law 2020-66, being a By-law to Appoint an Interim Fire Chief/CEMC for the Township of Cramahe, being read a first, second, and third time, finally passed, signed by the Mayor and Clerk, sealed and entered into the By-Law Book.

CARRIED

Resolution No. Resolution No. 2020-297
Moved by Councillor Van Egmond
Seconded by Councillor Gilligan

BE IT RESOLVED THAT Council approve By-Law 2020-68, being a By-Law to appoint a Deputy Chief Building Official for the Township of Cramahe be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed and entered into the By-Law Book.

CARRIED

9. CONFIRMING BY-LAW

Resolution No. Resolution No. 2020-298
Moved by Deputy Mayor Arthur
Seconded by Councillor Gilligan

Be it resolved that Council approve By-law 2020-67, being a By-law to confirm the proceedings of the Corporation of the Township of Cramahe Special Council Meeting held on September 3rd, 2020, be
read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed and entered into the By-law book.

CARRIED

10. ADJOURNMENT

Resolution No. Resolution No. 2020-299
Moved by Councillor Van Egmond
Seconded by Councillor Gilligan

Be it resolved that Council adjourn the meeting at 4:56 p.m.

CARRIED

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Mayor

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Clerk