Township of Cramahe Council Meeting

Minutes

September 15, 2020, 6:00 p.m.

Members Present: Mayor Martin
Deputy Mayor Arthur
Councillor Van Egmond
Councillor Gilligan
Councillor Clark

Staff Absent: CAO/Treasurer, A. McNichol

Staff Present:

Clerk J. Hyde
Deputy Clerk H. Grant
Manager Parks, Recreation, and Facilities, J. Hoskin
CBO D. Wellman
Manager, Planning & Development, H. Sadler
Fire Chief B. Greatrix
Manager of Public Works & Environmental Services, D. MacPherson

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1. MEETING DETAILS

Join Zoom Meeting: https://us02web.zoom.us/j/87623241572
Meeting ID: 876 2324 1572
Dial In: 1 647 558 0588 / 1 647 374 4685

2. CALL TO ORDER

As we gather, we are reminded that the Township of Cramahe is situated on treaty land that has a rich Indigenous history. As a
municipality, we have a responsibility for the stewardship of the land on which we live and work. Today we acknowledge the Anishnabek, Huron-Wendat, Haudenosaunee (Iroquois) and Ojibway/Chippewa on whose traditional territory we are meeting.

This territory is covered by the Williams Treaty.

Mayor Martin called the meeting to order at 6:00PM

3. **RECORDING EQUIPMENT**

In accordance with By-Law 2020-17, members of the Public are to advise the Mayor or the Clerk of the use of devices for transcribing or recording the proceedings of open session by auditory or visual means prior to the meeting. An individual must be granted permission by the Mayor and/or the Clerk of the Township of Cramahe to audio/visual record any meeting.

*As per The Township of Cramahe Records Retention By-law 2020-17, the Digital Privacy Act and The Personal Information Protection and Electronic Documents Act, individuals must swear that they will not attempt to alter the audio/video recordings of today’s meeting. Subject to the Municipal Freedom of Information and Protection of Privacy Act, the Digital Privacy Act and The Personal Information Protection and Electronic Documents Act, the Mayor and/or the Clerk may at any time request a copy of the recording and individuals will be required to produce the recording within 5 business days.*

4. **OPEN DELEGATION FOR ITEMS ON AGENDA**

Members of the Public have three (3) minutes to ask questions on items listed on the current agenda. Please state your name and address for the records. Each member may only speak once.

L. Paterson, Colborne requested clarification on why his question at the last meeting was not responded to properly by staff. He also inquired as to how members of the public would be able to get access to daily water consumption in Colborne.

5. **CONFIRMATION OF AGENDA**
Resolution No. Resolution No. 2020-300
Moved by Deputy Mayor Arthur
Seconded by Councillor Van Egmond

Be it resolved that Council approve the agenda, as amended, to move up the delegation by Chad Morford.

CARRIED

6. DECLARATION OF PECUNIARY INTEREST

Members can declare now or at any time during the meeting.

None declared.

7. DELEGATIONS/PRESENTATIONS

7.a Presentation by Dan Campbell, Project Manager - Associate Partner, CIMA, regarding the Drinking Water System Study

Resolution No. Resolution No. 2020-302
Moved by Councillor Van Egmond
Seconded by Councillor Gilligan

BE IT RESOLVED THAT Council receive the presentation by Dan Campbell, Project Manager - Associate Partner, CIMA, regarding the Drinking Water System Study, for information.

CARRIED

7.b Delegation by Chad Morford, Oakridge Percussion

Resolution No. Resolution No. 2020-301
Moved by Councillor Clark
Seconded by Councillor Gilligan

BE IT RESOLVED THAT Council receive the delegation from Chad Morford, Oakridge Percussion; and

THAT Council direct staff to prepare a report for Council's consideration in waiving fees associated with the Keeler Centre and Castleton Town Hall Bookings.
8. **ADOPTION OF MINUTES**

Resolution No. Resolution No. 2020-303

Moved by Deputy Mayor Arthur
Seconded by Councillor Clark

Be it resolved that Council approve the minutes of the following meeting(s):

- September 3, 2020 Special Council Meeting;
- September 3, 2020 Special Closed Council Meeting;
- August 25, 2020 Council Meeting; and

**CARRIED**

9. **RECOMMENDATIONS FROM STANDING COMMITTEES**

9.a **Fire Marquee Presentation**

Resolution No. Resolution No. 2020-304

Moved by Councillor Clark
Seconded by Councillor Gilligan

BE IT RESOLVED THAT Council direct the Fire Chief to prepare a report for consideration of Fire Marquee Services.

**CARRIED**

9.b **Annual Report, Principles Integrity**

Resolution No. Resolution No. 2020-305

Moved by Deputy Mayor Arthur
Seconded by Councillor Van Egmond

BE IT RESOLVED THAT Council receive the Annual Report prepared by Principles Integrity, Integrity Commissioners for the Township of Cramahe, for information.
9.c Fire Report for February, March, April, May, June, July 2020

Resolution No. Resolution No. 2020-306
Moved by Councillor Van Egmond
Seconded by Councillor Clark

BE IT RESOLVED THAT Council receive Reports FIRE-02-20, FIRE-04-20, FIRE-06-20, FIRE-07-20, FIRE-08-20, and FIRE-09-20, for information.

CARRIED

9.d Parks and Recreation General Report, REC-13-20

Resolution No. Resolution No. 2020-307
Moved by Deputy Mayor Arthur
Seconded by Councillor Gilligan

BE IT RESOLVED THAT Council receive Report REC-13-20 for information; and

THAT Council the approval to re-open Little Lake Beach on September 30, 2020.

CARRIED

10. REPORTS OF MUNICIPAL OFFICERS

10.a Township of Cramahe Fire Chief Recruitment, ADMIN-13-20

Resolution No. Resolution No. 2020-308
Moved by Councillor Clark
Seconded by Councillor Van Egmond

BE IT RESOLVED THAT Council receive Report ADMIN-13-20 for information; and

THAT Council direct staff to advertise for the position of Cramahe Fire Chief; and
THAT Council appoint Deputy Mayor Arthur and Councillor Tim Gilligan, CAO/Treasurer A. McNichol, Interim Fire Chief B. Greatrix and Trent Hills Fire Chief Tim Blake (County Coordinator) to the Township of Cramahe Fire Chief Recruitment Committee; and

THAT the Township of Cramahe Fire Chief Recruitment Committee provide a recommendation to Council on their preferred candidate.

CARRIED

10.b Financial Updates, FIN-04-20

Resolution No. Resolution No. 2020-
Moved by Deputy Mayor Arthur
Seconded by Councillor Van Egmond

BE IT RESOLVED THAT Council receive Report FIN-04-20, for information.

Amendment:
Resolution No. Resolution No. 2020-309
Moved by Councillor Clark
Seconded by Councillor Van Egmond

BE IT RESOLVED THAT Council defer Report FIN-04-20 to the next available meeting when the Treasurer is available.

CARRIED

11. BY-LAWS

None.

12. MOTIONS TO RECEIVE COUNCIL INFORMATION PACKAGE

Resolution No. Resolution No, 2020-310
Moved by Councillor Van Egmond
Seconded by Councillor Gilligan

Be it resolved that Council receive the Council Information Package dated September 10, 2020, for information.
13. MOTIONS ARISING FROM COUNCIL INFORMATION PACKAGE

None.

14. OPEN FORUM

Members of the public have three (3) minutes to ask general questions and are not to enter into debate. Please state your name and address for the records. Each member may only speak once.

G. Koehl, Grafton, asked some questions about the presentation from the CIMA presentation.

L. Paterson, Colborne, asked again why some members of the 'media' are given preferential treatment over his questions. His specific question was to the Treasurer about the final 2019 budget information not having been posted to the website.

15. COUNTY REPORT

None.

16. CLOSED MEETING (IF REQUIRED)

Resolution No. Resolution No. 2020-311

Moved by Deputy Mayor Arthur
Seconded by Councillor Clark

Be it resolved that Council move into closed session at 7:25PM to discuss Sale and Disposition of Land (PLAN-26-20C and PLAN-27-20C - Sale of Land in the Cramahe North Industrial Park); and
That Manager of Planning and Development, H. Sadler, Manager of Public Works and Environmental Services, D. MacPherson, Deputy Clerk, H. Grant and Clerk J. Hyde remain in attendance.

CARRIED

16.a Approval of Closed Session Minutes

16.b Approval of Closed Session Minutes
16.c Letter of Intent - Fidelity regarding Purchase of Land in Cramahe Industrial Park North, PLAN-27-20

Resolution No. Resolution No. 2020-314
Moved by Councillor Clark
Seconded by Councillor Gilligan

BE IT RESOLVED THAT Council receive Report PLAN-27-20 for information; and

THAT staff be directed to prepare an additional report to the next available Council meeting in closed session; and

THAT staff advise the potential buyer of this process.

CARRIED

16.d L07-HAS-01-20 Offer of Purchase and Sale of Land in Cramahe Industrial Park – Hasiuk Trailers, PLAN-26-20

Resolution No. Resolution No. 2020-313

BE IT RESOLVED THAT Council receive Report PLAN-26-20 for information; and

THAT staff be directed to prepare an additional report to the next available Council meeting in closed session; and

THAT staff advise the potential buyer of this process.

17. CONFIRMING BY-LAW

Resolution No. Resolution No. 2020-315
Moved by Councillor Clark
Seconded by Councillor Gilligan

Be it resolved that Council approve By-law 2020-69, being a By-law to confirm the proceedings of the Corporation of the Township of Cramahe Council Meeting held on September 15, be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed and entered into the By-law book.

CARRIED
18. ADJOURNMENT

Resolution No. Resolution No. 2020-316
Moved by Councillor Van Egmond
Seconded by Councillor Gilligan

Be it resolved that Council adjourn the meeting at 8:23PM.

CARRIED

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Mayor

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Clerk