Township of Cramahe Special Council Meeting
Minutes

June 1, 2020, 4:00 p.m.

Members Present: Mayor Martin
Deputy Mayor Arthur
Councillor Van Egmond
Councillor Gilligan
Councillor Clark

Staff Present: CAO/Treasurer, A. McNichol
Clerk J. Hyde
Deputy Clerk H. Grant
Manager Parks, Recreation, and Facilities, J. Hoskin
Manager, Planning & Development, H. Sadler

Others Present: Payroll Clerk & Asset Management Coordinator,
Heather McColl

1. MEETING DETAILS
Meeting ID: 876 6225 7103
   +1 647 374 4685 Canada
   +1 647 558 0588 Canada

2. CALL TO ORDER
As we gather, we are reminded that the Township of Cramahe is
situated on treaty land that has a rich Indigenous history. As a
municipality, we have a responsibility for the stewardship of the land
on which we live and work. Today we acknowledge the Anishnabek,
Huron-Wendat, Haudenosaunee (Iroquois) and Ojibway/Chippewa on
whose traditional territory we are meeting.
This territory is covered by the Williams Treaty.

Mayor Martin called the meeting to order at 4:00 p.m.

3. **RECORDING EQUIPMENT**

   In accordance with By-Law 2020-17, members of the Public are to advise the Mayor or the Clerk of the use of devices for transcribing or recording the proceedings of open session by auditory or visual means prior to the meeting. An individual must be granted permission by the Mayor and/or the Clerk of the Township of Cramahe to audio/visual record any meeting.

   As per *The Township of Cramahe Records Retention By-law 2020-17, the Digital Privacy Act and The Personal Information Protection and Electronic Documents Act*, individuals must swear that they will not attempt to alter the audio/video recordings of today’s meeting. *Subject to the Municipal Freedom of Information and Protection of Privacy Act, the Digital Privacy Act and The Personal Information Protection and Electronic Documents Act*, the Mayor and/or the Clerk may at any time request a copy of the recording and individuals will be required to produce the recording within 5 business days.

4. **CONFIRMATION OF AGENDA**

   **Moved by** Councillor Clark  
   **Seconded by** Councillor Van Egmond

   **BE IT RESOLVED** THAT Council approve the agenda, as presented.  
   **CARRIED**

5. **DECLARATION OF PECUNIARY INTEREST**

   Members can declare now or at any time during the meeting.

6. **REPORTS OF MUNICIPAL OFFICERS**

   6.a **YMCA Summer Day Camp, REC-01-20**

       **Moved by** Councillor Van Egmond  
       **Seconded by** Councillor Gilligan

       **BE IT RESOLVED** THAT Council receive Staff Report REC-01-20, for information; and
THAT Council proceed with Option #2 (That Council cancels the YMCA summer day camp for the 2020 season).

CARRIED

6.b Tandem Axle Snow Plow Truck – Tender Results, PW-03-20

Moved by Deputy Mayor Arthur
Seconded by Councillor Van Egmond

BE IT RESOLVED THAT Council approve the recommendations outlined in Report PW 03-20; and

THAT Council authorize staff to award Tender No. 2020-03 for One New Tandem Axle Snow Plow Truck and options to Winslow Gerolomy Motors Limited totaling $265,670.93, applicable taxes included; and

THAT Tender No. 2020-03 is funded from the Capital budget as per the approved Issue Paper RDS-20-06 – Replacement Snow Plow Truck.

CARRIED

6.c Asset Management Program Funding Offer, FIN-01-20

Moved by Councillor Gilligan
Seconded by Councillor Van Egmond

BE IT RESOLVED THAT Council receive FIN-01-20, for information; and

THAT Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities’ Municipal Asset Management Program for Asset Management Program Development in Cramahe; and

THAT the Township of Cramahe commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities’ Municipal Asset Management Program to advance our asset management program:
a. Lifecycle Framework Development  
b. Levels of Service Framework Development  
c. Cramahe Staff Time; and  

THAT the Township of Cramahe commits $12,500.00 from its budget toward the costs of this initiative.  

CARRIED

6.d Citizen Engagement Software – Bang the Table, CLERKS 10-20

Moved by Councillor Clark  
Seconded by Councillor Gilligan  

BE IT RESOLVED THAT Council receive CLERKS 10-20, for information; and  

THAT Council approve the purchase of bang the Table EngagementHQ service to begin June 1, 2020 with the current year being paid through the Modernization and Efficiency Grant Reserve.  

CARRIED

7. BY-LAWS

7.a 2020-49 Gas Tax Funding Agreement

Moved by Councillor Van Egmond  
Seconded by Councillor Gilligan  

BE IT RESOLVED THAT Council approve By-law 2020-49, being a by-law to authorize the Mayor and Treasurer to enter into a letter of agreement with Her Majesty the Queen in right of the Province of Ontario, represented by the Minister of Transportation for the Province of Ontario, related to funding provided by the Province of Ontario to the Municipality under the Dedicated Gas Tax Funds for Public Transportation Program, be read and first, second and third time, signed by the Mayor and the Clerk, and entered into the By-law Book.
8. **OPEN FORUM**

Members of the public have three (3) minutes to ask general questions and are not to enter into debate. Please state your name and address for the records. Each member may only speak once.

No Members of the public on line.

9. **CLOSED MEETING (IF REQUIRED)**

**Moved by** Deputy Mayor Arthur  
**Seconded by** Councillor Gilligan

BE IT RESOLVED THAT Council move into closed session at 4:20 PM to discuss matters about an identifiable individual (REC-02-20); and  
THAT CAO/Treasurer A. McNichol, Manager of Facilities, Parks and Recreation J. Hoskin and Clerk J. Hyde remain in attendance.

**CARRIED**

**Moved by** Councillor Van Egmond  
**Seconded by** Deputy Mayor Arthur

BE IT RESOLVED THAT Council come out of closed session at 4:45PM.

**CARRIED**

**Moved by** Deputy Mayor Arthur  
**Seconded by** Councillor Clark

BE IT RESOLVED THAT Council direct staff to request an HR review regarding the items addressed in REC-02-20; and  
THAT Council direct staff to report back at the June 16, 2020 Committee of the Whole meeting, in closed session.

**CARRIED**

9.a **REC-02-20**

10. **CONFIRMING BY-LAW**
Moved by Councillor Gilligan
Seconded by Councillor Van Egmond

BE IT RESOLVED THAT Council approve By-law 2020-48, being a By-law to confirm the proceedings of the Corporation of the Township of Cramahe Special Council Meeting (electronic) held on June 1, 2020, be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed and entered into the By-law book.

CARRIED

11. ADJOURNMENT

Moved by Councillor Van Egmond
Seconded by Councillor Gilligan

BE IT RESOLVED THAT Council adjourn the meeting at 4:46PM.

CARRIED

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Mayor

_________________________
Clerk