



## Township of Cramahe Transportation Advisory Committee Agenda

**Date:** Monday, September 8, 2025, 10:00 a.m.

**Location:** Council Chambers

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**Pages**

**1. MEETING DETAILS**

Council Chambers - In Person Only

1 Toronto St. Colborne

**2. CALL TO ORDER**

**3. CONFIRMATION OF AGENDA**

**BE IT RESOLVED THAT** the Transportation Advisory Committee approve the agenda as presented.

**4. DISCLOSURES OF PECUNIARY INTEREST**

**5. ADOPTION OF MINUTES**

1

**BE IT RESOLVED THAT** the Transportation Advisory Committee approve the minutes from May 13, 2025 as presented.

**6. REPORTS**

**7. CORRESPONDENCE**

**8. ITEMS FOR INFORMATION**

**8.a Road Maintenance Projects 2025**

Verbal discussion on road maintenance projects status thus far for 2025

**8.b Traffic Calming Methods**

Discussion around possible traffic calming measures.

**8.c Maintenance Agreement**

Verbal update on agreement status thus far

**9. CONFIRMATION OF NEXT MEETING**

Suggested quarterly date -- December 8, 2025

**10. ADJOURNMENT**

**BE IT RESOLVED THAT** the Transportation Advisory Committee adjourn the meeting at (TIME).



**Township of Cramahe Transportation Advisory Committee**  
**Minutes**

**May 13, 2025, 10:30 a.m.**

Members Present: Eric Voutier  
Brian Anthony  
James Detenbeck

Members Absent: Mathew Walsh

Staff Present: PHIL KELLY  
NICOLE HAMILTON  
Tim Gilligan

Others Present: Heather McColl  
Mayor Martin

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**1. MEETING DETAILS**

Council Chambers  
1 Toronto Street, Colborne

**2. CALL TO ORDER**

Chair J. Detenbeck called the meeting to order at 10:32 a.m.

**3. CONFIRMATION OF AGENDA**

**Moved by** Brian Anthony  
**Seconded by** Eric Voutier

**BE IT RESOLVED THAT** the Transportation Advisory Committee approve the agenda as presented.

**CARRIED**

**4. DISCLOSURES OF PECUNIARY INTEREST**

None.

**5. ADOPTION OF MINUTES**

**Moved by** Brian Anthony

**Seconded by** Eric Voutier

**BE IT RESOLVED THAT** the Transportation Advisory Committee approve the minutes from July 10, 2024 as presented.

**CARRIED**

**6. REPORTS**

**6.a Roads Updates**

PW-TRANSPORTATION-11-25: Roads updates

T. Gilligan provided an outline of the PW-TRANSPORTATION-11-25 Report.

Committee discussion on the OPSS Sidewalk standards.

**Moved by** Brian Anthony

**Seconded by** Eric Voutier

**BE IT RESOLVED THAT** the Transportation Committee receive the Roads Updates Report for information.

**CARRIED**

**7. CORRESPONDENCE**

**7.a National Public Works Week**

May 18-24th, 2025

There will be a BBQ for the Public Works staff on Thursday, May 22nd and a coloring page / poster has been published. The County of Northumberland is advertising their snowplow selfie challenge.

## **8. ITEMS FOR INFORMATION**

**Moved by** Brian Anthony

**Seconded by** Eric Voutier

**BE IT RESOLVED THAT** the transportation committee receive verbal updates on items 8a. -8.h for information.

**CARRIED**

### **8.a Maintenance Agreements**

#### **\*\*Old Business Follow Up\*\***

T. Gilligan updated the Transportation Committee on the maintenance agreement with Municipality of Brighton. Met with Brighton's Roads Manager and went over the 5 shared roads. This will come before council as soon as the agreement has been reviewed by all parties.

### **8.b Downtown Parking**

#### **\*\*Old Business follow up\*\***

Committee discussion on the King Street parking lot now that Circle K is burned down and fenced in. Now have the parking lot beside the Municipal Office to ease parking congestion. Need to wait for decision of the Circle K corporation before any action is taken on the parking lot owned by the Township.

### **8.c Pine/Haynes Road**

#### **\*\*New Business\*\***

P. Kelly confirmed there is no shortage of calcium and will be moving towards a stronger solution to last longer.

Pine Street has been pulverized and will be surface treated by the end of the season from the County Road 22 to the dead end for 0.5 km.

Haynes Road has been pulverized and will be surfaced treated from County Rd 25 heading east for 1.2 km.

#### **8.d Meeting Frequency**

##### **\*New Business\***

Committee is struggling to meet on a regular basis. Need to meet at least quarterly and can have informal meetings in between as needed. All ratifications are to come to the formal quarterly meeting.

#### **8.e Street Lighting**

T. Gilligan updated the Transportation Committee that there is 1 pole left to replace, and the pole in front of lawyers office to be looked at.

#### **8.f budget Review**

budegted 200,000 for catchbasins and man holes. Hope is to do 100 of the poor catch basins and man holes.

#### **8.g Sidewalk Upgrades Schedule**

Staff updated the Transportation Committee on the sidewalk upgrades. Township will be focusing on the County Road stretch because there has never been a boulevard and there are issues with amount of County snow. There will be a report to Council regarding sidewalks on Durham Street and Parliament. For Durham Street, need people off the road during the construction period.

#### **8.h Colborne Creek Walkways**

Discussion on the Elgin Street pedestrian bridge and progress. P. Kelly outlined his bridge plan.

#### **8.i Ditching and Roadwork Schedule**

P. Kelly provided an update on the road schedule for 2025. Staff are out sweeping the roads but seeing less sand on the roads. Cramahe Township is lined up to be the first completed for surface treatment.

### **9. CONFIRMATION OF NEXT MEETING**

The next quarterly meeting is scheduled for August 12th @ 10:00am.

**10. ADJOURNMENT**

**Moved by** Eric Voutier

**Seconded by** Brian Anthony

**BE IT RESOLVED THAT** the Transportation Advisory Committee  
adjourn the meeting at 11:24am.

**CARRIED**

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Chair

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Secretary