Township of Cramahe Council Meeting
Agenda

Date: Tuesday, June 23, 2020, 6:00 p.m.
Location: Virtual Meeting

1. MEETING DETAILS

Meeting ID: 810 6515 2964

Dial by your location
1 647 374 4685 / 1 647 558 0588

2. CALL TO ORDER

As we gather, we are reminded that the Township of Cramahe is situated on treaty land that has a rich Indigenous history. As a municipality, we have a responsibility for the stewardship of the land on which we live and work. Today we acknowledge the Anishnabek, Huron-Wendat, Haudenosaunee (Iroquois) and Ojibway/Chippewa on whose traditional territory we are meeting.

This territory is covered by the Williams Treaty.
3. **RECORDING EQUIPMENT**

In accordance with By-Law 2020-17, members of the Public are to advise the Mayor or the Clerk of the use of devices for transcribing or recording the proceedings of open session by auditory or visual means prior to the meeting. An individual must be granted permission by the Mayor and/or the Clerk of the Township of Cramahe to audio/visual record any meeting.

*As per The Township of Cramahe Records Retention By-law 2020-17, the Digital Privacy Act and The Personal Information Protection and Electronic Documents Act, individuals must swear that they will not attempt to alter the audio/video recordings of today’s meeting. Subject to the Municipal Freedom of Information and Protection of Privacy Act, the Digital Privacy Act and The Personal Information Protection and Electronic Documents Act, the Mayor and/or the Clerk may at any time request a copy of the recording and individuals will be required to produce the recording within 5 business days.*

4. **OPEN DELEGATION FOR ITEMS ON AGENDA**

Members of the Public have three (3) minutes to ask questions on items listed on the current agenda. Please state your name and address for the records. Each member may only speak once.

5. **CONFIRMATION OF AGENDA**

*Be it resolved* that Council approve the agenda, as amended, to include By-Law 2020-47 to Appoint a By-Law Enforcement Officer.

6. **DECLARATION OF PECUNIARY INTEREST**

Members can declare now or at any time during the meeting.

7. **DELEGATIONS/PRESENTATIONS**

None.
8. **ADOPTION OF MINUTES**

Be it resolved that Council approve the minutes of the following meeting(s):

- May 19, 2020 (Regular Council)
- June 1, 2020 (Special Council);
- June 9, 2020 (Special Council);
- June 9, 2020 (Special Council - Closed).

9. **RECOMMENDATIONS FROM STANDING COMMITTEES**

9.a **Parks Tour and Inspection, REC-04-20**

Be it resolved that Council receive Report REC-04-20, for information.

9.b **Cramahe Archival Services Agreement, CLERKS-10-20**

Be it resolved that Council receive Report CLERKS-10-20, for information; and

That Council approve the signing of the Archival Services Agreement with the County of Northumberland.

9.c **Barnes Road Bridge, ADMIN-05-20**

Be it resolved that Council receive Report ADMIN-05-20, for information; and

That Council direct staff to investigate the technical and financial viability of competing the Barnes Road Bridge project; and

That Council direct staff to report back regarding the Barnes Road Bridge preferred road profile and its technical and financial viability.
9.d **Mainstreet Revitalization Initiative, ADMIN-03-20**

*Be it resolved that* Council receive Report ADMIN-03-20, for information; and

*That* Council direct staff to reallocate funds previously earmarked for a Marketing Strategic Plan to a downtown infrastructure, landscaping, and streetscaping project; and

*That* the infrastructure, landscaping and streetscaping project be funded by the Mainstreet Revitalization Grant Funds and if not spent, then hand railing needs to be fixed.

9.e **Part-Time Municipal By-Law Enforcement Officer, PLAN-21-20**

*Be it resolved that* Council receive Staff Report PLAN 21-20, for information; and

*That* Council direct staff to recruit for a Part-Time Contract Municipal By-Law Enforcement Officer position for a 6 month period, posted internally and externally for two weeks

9.f **Amendment to Site Plan Control Area By-Law - Cannabis, PLAN-03-20**

*Be it resolved that* Council receive Report PLAN 02-20, for information; and

*That* given County Council’s approval of OPA#14 at their Meeting on May 27, 2020, Amendment 2020-51, Council approve By-Law 2020-51.

9.g **Additional Residential Units OPA & ZBA, PLAN04-20**

*Be it resolved that* Council receive Report 04-20 for information; and

*That* Council approve By-law 2020-52, being a By-Law to adopt OPA #16; and

*That* Zoning By-law Amendment 2020-50 be approved, on the understanding that it will not come into effect until OPA#16 receives final approval from the County of Northumberland.
9.h East Colborne Cemetery - Status Update, PLAN-06-20

Be it resolved that Council receive Report PLAN-06-20 for information; and

That Council direct staff to deny requests for burials in areas outside the approved burial plot plan until such time as the formal process of expanding the cemetery can be completed.

10. REPORTS OF MUNICIPAL OFFICERS

10.a D14-WIL-03-20 Zoning By-law Amendment 2020-53, PLAN-07-20

BE IT RESOLVED THAT Council receive Report PLAN - 07-20 for information; and

THAT Council approve By-law 2020-53, being a By-law to amend Schedule “A” – Map 16 to the Township of Cramahe Zoning By-law 08-18 to rezone the subject property from the Rural (RU) Zone to the Rural Residential (RR) Zone.

11. BY-LAWS

11.a 2020-52 Additional Secondary Units ZBL

Be it resolved that Council approve By-Law 2020-52, being a By-law under the provisions of Sections 34 of the Planning Act, R.S.O. 1990, c. P.13, as amended, to amend By-law No. 08-18, as amended, being the Township of Cramahe Comprehensive Zoning By-law, with respect to additional residential units, be read a first, second and third time, signed by the Mayor and the Clerk, sealed and entered into the By-Law Book.

11.b 2020-51 Additional Residential Units OPA

Be it resolved that Council approve By-Law 2020-51, being a By-law passed pursuant to the provisions of Sections 17 and 21 of the Planning Act, R.S.O. 1990, as amended, be read a first, second, and third time, signed by the Mayor and the Clerk, sealed and entered into the By-Law Book.
11.c 2020-54 Site Plan Control Area - Cannabis

Be it resolved that Council approve By-Law 2020-54, being a By-law to amend By-law 07-113, be read a first, second, and third time, signed by the Mayor and the Clerk, sealed and entered into the By-Law Book.

11.d 2020-53 Zoning By-law Amendment D14-WIL-03-20

Be it resolved that Council approve By-law 2020-53, Being a By-law under the provisions of Section 34 of the Planning Act, R.S.O. 1990, to amend By-law No. 08-18, the Comprehensive Zoning By-law of the Township of Cramahe as it applies to certain lands located in Part of Lots 11 & 12, Concession 5 (Ref Plan 38R-5050), Township of Cramahe, be read a first time, second and third time and signed by the Mayor and the Clerk, sealed and entered into the By-law book.

11.e 2020-47 Appoint By-Law Enforcement Officer

Be it resolved that Council approve By-Law 2020-47, being a By-Law to Appoint a Municipal By-Law Enforcement Officer, read a first, second, and third time, finally passed, signed by the Mayor and the Clerk, sealed and included in the By-Law Book.

12. MOTIONS TO RECEIVE COUNCIL INFORMATION PACKAGE

Be it resolved that Council receive the Council Information Package(s) dated June 4, 2020 and June 18, 2020 for information.

13. MOTIONS ARISING FROM COUNCIL INFORMATION PACKAGE

None.

14. OPEN FORUM

Members of the public have three (3) minutes to ask general questions and are not to enter into debate. Please state your name and address for the records. Each member may only speak once.

15. COUNTY REPORT

Agendas & Minutes from County of Northumberland
16. CLOSED MEETING (IF REQUIRED)
None.

16.a Approval of Closed Session Minutes

17. CONFIRMING BY-LAW

Be it resolved that Council approve By-law 2020-55, being a By-law to confirm the proceedings of the Corporation of the Township of Cramahe Council Meeting held on June 23rd, 2020, be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed and entered into the By-law book.

18. ADJOURNMENT

Be it resolved that Council adjourn the meeting at TIME.
Township of Cramahe Special Council Meeting
Minutes

June 9, 2020, 12:45 p.m.

Members Present:  Mayor Martin
                  Deputy Mayor Arthur
                  Councillor Van Egmond
                  Councillor Gilligan
                  Councillor Clark

Staff Present:    CAO/Treasurer, A. McNichol
                  Clerk J. Hyde
                  Deputy Clerk H. Grant
                  Manager Parks, Recreation, and Facilities, J. Hoskin

1. MEETING DETAILS
   Meeting ID: 868 0065 9284
   1 647 374 4685 / 1 647 558 0588

2. CALL TO ORDER
   As we gather, we are reminded that the Township of Cramahe is situated on treaty land that has a rich Indigenous history. As a municipality, we have a responsibility for the stewardship of the land on which we live and work. Today we acknowledge the Anishnabek, Huron-Wendat, Haudenosaunee (Iroquois) and Ojibway/Chippewa on whose traditional territory we are meeting.

   This territory is covered by the Williams Treaty.
Mayor Martin called the meeting to order at 12:45PM

3. RECORDING EQUIPMENT

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4. OPEN DELEGATION FOR ITEMS ON AGENDA

Members of the Public have three (3) minutes to ask questions on items listed on the current agenda. Please state your name and address for the records. Each member may only speak once.

B. Sprung, Lake Road, commented on REC-03-20 and the fencing off of Little Lake Beach.

5. CONFIRMATION OF AGENDA

Resolution No. 2020-199
Moved by Deputy Mayor Arthur
Seconded by Councillor Gilligan

BE IT RESOLVED THAT Council approve the agenda, as amended, to add an OPP Update regarding police training in the area as it is of urgent nature.

CARRIED
6. **DECLARATION OF PECUNIARY INTEREST**

Members can declare now or at any time during the meeting.

7. **REPORTS OF MUNICIPAL OFFICERS**

7.a **Little Lake Beach Access Due to COVID-19 Restrictions, REC-03-20**

Resolution No. 2020-200

Moved by Deputy Mayor Arthur

Seconded by Councillor Van Egmond

BE IT RESOLVED THAT Council receive Report REC-03-20 for information; and

THAT Council authorize staff to fence the South Side of the Little Lake park and beach area in order to support the Provinces physical distancing rules.

CARRIED

7.b **Articulating Wheeled Loader Tender Results, PW-04-20**

Resolution No. 2020-201

Moved by Councillor Van Egmond

Seconded by Councillor Gilligan

BE IT RESOLVED THAT Council receive Report PW 04-20, for information; and

THAT Council authorize staff to award Tender No. 2020-04 for One Articulating Wheeled Loader to Strongco Corp. totaling $177,062.40, applicable taxes included, and

THAT Tender No. 2020-04 is funded from the Capital budget as per the approved Issue Paper RDS-20-02 – Replacement Wheeled Loader.

CARRIED

8. **BY-LAWS**

None.
9. **OPEN FORUM**

Members of the public have three (3) minutes to ask general questions and are not to enter into debate. Please state your name and address for the records. Each member may only speak once.

Deputy Mayor Arthur advised that the OPP Tactics and Rescue is training at the CRH Quarry from June 8 - 11, 2020.

J. Campbell, asked when the fencing would be installed. J. Hoskin advised that it would be installed this week. A verbal update will be provided at the Committee of the Whole meeting on June 16, 2020.

K. Awender, Colborne, raised questions regarding the OPP training in the area.

10. **CLOSED MEETING (IF REQUIRED)**

   **Resolution No. 2020-202**
   Moved by Deputy Mayor Arthur
   Seconded by Councillor Van Egmond

   BE IT RESOLVED THAT Council move into closed session at 1:20PM to discuss matters about an identifiable individual(s) (ADMIN-02-20); and THAT CAO/Treasurer A. McNichol, Deputy Clerk H. Grant, and Clerk J. Hyde remain in attendance.

   **CARRIED**

   **Resolution No. 2020-203**
   Moved by Councillor Clark
   Seconded by Councillor Gilligan

   BE IT RESOLVED THAT Council come out of closed session at 2:00PM.

   **CARRIED**

   **Resolution No. 2020-204**
   Moved by Deputy Mayor Arthur
   Seconded by Councillor Gilligan
BE IT RESOLVED THAT Council receive Report ADMIN-02-20 for information; and

THAT Council direct staff to proceed as discussed in closed session.

CARRIED

10.a Fire Department Update, ADMIN-02-20

11. CONFIRMING BY-LAW

Resolution No. 2020-205
Moved by Councillor Clark
Seconded by Councillor Gilligan

BE IT RESOLVED THAT Council approve By-law 2020-50, being a By-law to confirm the proceedings of the Corporation of the Township of Cramahe Special Council Meeting held on June 9th, 2020, be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed and entered into the By-law book.

CARRIED

12. ADJOURNMENT

Resolution No. 2020-206
Moved by Councillor Van Egmond
Seconded by Councillor Gilligan

BE IT RESOLVED THAT Council adjourn the meeting at 2:05PM.

CARRIED

_________________________
Mayor

_________________________
Clerk
May 19, 2020, 6:00 p.m.

Members Present:  Mayor Martin
                 Deputy Mayor Arthur
                 Councillor Van Egmond
                 Councillor Gilligan
                 Councillor Clark

Staff Present:    CAO/Treasurer, A. McNichol
                 Clerk J. Hyde
                 Deputy Clerk H. Grant
                 Manager Parks, Recreation, and Facilities, J. Hoskin
                 Fire Chief T. Burgess

1. Meeting Login Details
   Meeting ID: 835 7626 9014
   Dial by your location:  1 647 374 4685 / 1 647 558 0588

2. CALL TO ORDER
   As we gather, we are reminded that the Township of Cramahe is situated on treaty land that has a rich Indigenous history. As a municipality, we have a responsibility for the stewardship of the land on which we live and work. Today we acknowledge the Anishnabek, Huron-Wendat, Haudenosaunee (Iroquois) and Ojibway/Chippewa on whose traditional territory we are meeting.
This territory is covered by the Williams Treaty.

Mayor Martin called the meeting to order at 6:08 p.m.

3. **RECORDING EQUIPMENT**

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4. **OPEN DELEGATION FOR ITEMS ON AGENDA**

Members of the Public have three (3) minutes to ask questions on items listed on the current agenda. Please state your name and address for the records. Each member may only speak once.

G. Koehl, Grafton requested clarification on Report PW 01-20 and inquired about the discrepancy in the RFP amounts.

5. **CONFIRMATION OF AGENDA**

_Resolution No. Resolution No. 2020-167_

_Moved by_ Councillor Van Egmond

_Seconded by_ Councillor Clark

Be it resolved that Council approve the agenda, as presented.

_CARRIED_

6. **DECLARATION OF PECUNIARY INTEREST**
Members can declare now or at any time during the meeting.

6.a Deputy Mayor Arthur - PW 01-20 Road Construction and Rehabilitation Tender Results

Operations Report 01-20 - Deputy Mayor Arthur’s son is an employee for one of the companies that bid on the tender.

7. DELEGATIONS/PRESENTATIONS

7.a Gary Warner, Apple Country Jamboree re: Cancellation of Events

Resolution No. Resolution No. 2020-168
Moved by Deputy Mayor Arthur
Seconded by Councillor Gilligan

BE IT RESOLVED THAT Council receive the delegation by Gary Warner, Apple Country Jamboree, for information.

CARRIED

8. ADOPTION OF MINUTES

Resolution No. Resolution No. 2020-169
Moved by Councillor Van Egmond
Seconded by Councillor Gilligan

Be it resolved that Council approve the minutes of the following meeting(s):

- April 21, 2020 Council (Electronic); and
- April 30, 2020 Special Council (Electronic).

CARRIED

9. RECOMMENDATIONS FROM STANDING COMMITTEES

9.a ADMIN 11-20 Enterprise Software System

Resolution No. Resolution No. 2020-170
Moved by Councillor Clark
Seconded by Councillor Van Egmond
BE IT RESOLVED THAT Council receive Report ADMIN 11-20, for information

CARRIED

9.b OPER 08-20 Operations General Update

Resolution No. Resolution No. 2020-171
Moved by Councillor Van Egmond
Seconded by Deputy Mayor Arthur

BE IT RESOLVED THAT Council receive Report OPER 08-20, for information

CARRIED

9.c CLERKS 04-20 Closed Meeting Protocol

Resolution No. Resolution No. 2020-172
Moved by Councillor Clark
Seconded by Councillor Van Egmond

BE IT RESOLVED THAT Council receive Report CLERKS 04-20, for information; and

THAT Council approve the Closed Meeting Protocol.

CARRIED

9.d TREA 15-20 Tax Rate By-Law Report

Resolution No. Resolution No. 2020-173
Moved by Deputy Mayor Arthur
Seconded by Councillor Van Egmond

BE IT RESOLVED THAT Council receive Report TREA 15-20, for information; and

THAT Council approve the Final Tax Rate By-Law.

CARRIED
9.e TREA 16-20 2019-2020 Funding Agreement Re: Gas Tax for Public Transportation

Resolution No. Resolution No. 2020-174
Moved by Councillor Gilligan
Seconded by Councillor Clark

BE IT RESOLVED THAT Council receive Report TREA 16-20, for information; and
THAT Council authorize the Mayor and Clerk to enter into an agreement and sign the required letter of agreement, for the 2019/2020 Dedicated Gas Tax Funds for Public Transportation Program through the Ministry of Transportation for public transportation.

CARRIED

9.f PLAN 17-20 Planning Application During COVID-19

Resolution No. Resolution No. 2020-175
Moved by Councillor Van Egmond
Seconded by Councillor Gilligan

BE IT RESOLVED THAT Council receive Report PLAN-17-20, for information; and
THAT Council direct staff to proceed with processing of applications, filed under the Planning Act, in accordance with the recommended approach, including:

1. Public Meetings/Committee of Adjustment Hearings under the Planning Act, will be held, using virtual Public Meeting protocols;

2. Approval of applications and issuance of Notices of Decision and Notices of Passing, by Council where there are not concerns expressed by members of the public or commenting agencies;

3. Issuance of a second notice for each decision made, once the Emergency Orders are lifted;
4. Applications for which there are concerns expressed will be placed on hold, until after the Emergency Orders are lifted;

5. Pre-consultation meetings will be held using ZOOM or teleconference; and

6. Commissioning of Applications can be facilitated with the Clerk or Deputy Clerk, using ZOOM.

CARRIED

9.g PLAN 18-20 Amendment to Site Plan Control By-Law

Resolution No. Resolution No. 2020-176
Moved by Deputy Mayor Arthur
Seconded by Councillor Gilligan

BE IT RESOLVED THAT Council receive Report PLAN-18-20, for information; and
THAT Council approve the By-law to amend Township of Cramahe By-law No. 07-113, being a Bylaw to establish a site plan control area within the Township of Cramahe, be amended to specifically include cannabis production and processing in Section 4 and to specifically exclude cannabis production and processing in Section 5(d).

CARRIED

9.h PLAN 19-20 Cramahe Industrial Park North

Resolution No. Resolution No. 2020-177
Moved by Councillor Clark
Seconded by Deputy Mayor Arthur

BE IT RESOLVED THAT Council receive Report PLAN-19-20, for information.

CARRIED

9.i MOTION ARISING RE: EVENTS
Resolution No. Resolution No. 2020-178
Moved by Deputy Mayor Arthur
Seconded by Councillor Van Egmond

BE IT RESOLVED THAT Council direct staff to cancel any scheduled events within the Township of Cramahe up to and inclusive of Labour Day Weekend.

CARRIED

10. REPORTS OF MUNICIPAL OFFICERS

10.a PW 02-20 Little Lake Pit Aggregate Extraction Tender Results

Resolution No. Resolution No. 2020-179
Moved by Councillor Gilligan
Seconded by Councillor Van Egmond

BE IT RESOLVED THAT Council receive Report No. PW 02-20; for information; and

THAT Council authorize staff to award Tender No. 2020-02 for Little Lake Pit Aggregate Extraction to Finley Construction Ltd. totaling $149,968.80, applicable taxes included and,

THAT Tender No. 2020-02 for Little Lake Pit Aggregate Extraction is funded from the Capital Budget as per the approved Issue Paper RDS-20-04 – Little Lake Pit Aggregate and Rehabilitation.

CARRIED

10.b PW 01-20 Road Construction and Rehabilitation Tender Results

Deputy Mayor Arthur declared a conflict on this item. (Operations Report 01-20 - Deputy Mayor Arthur's son is an employee for one of the companies that bid on the tender.)
Resolution No. Resolution No. 2020-180
Moved by Councillor Gilligan
Seconded by Councillor Clark

BE IT RESOLVED THAT Council receive Report No. PW 01-20; for information; and

THAT Council authorize staff to award Tender No. 2020-01 for Road Construction and Rehabilitation to Tim Donaldson Excavating Ltd. totaling $268,728.83, applicable taxes included; and

THAT Tender No. 2020-01 for Road Construction and Rehabilitation is funded from the Operating budget as per the approved Issue Paper CON-20-01 – Road Construction.

CARRIED

11.  BY-LAWS

11.a 2020-44 Tax Rate By-Law

Resolution No. Resolution No. 2020-181
Moved by Councillor Van Egmond
Seconded by Councillor Clark

BE IT RESOLVED THAT Council approve By-Law 2020-44 being a By-law to provide for the adoption of rates and to further provide for penalty and interest in default of payment for the year 2020, being read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed and entered into the By-Law book.

CARRIED

12. MOTIONS TO RECEIVE COUNCIL INFORMATION PACKAGE

Resolution No. Resolution No. 2020-182
Moved by Councillor Gilligan
Seconded by Councillor Clark

BE IT RESOLVED THAT Council receive the Council Information Package dated May 14, 2020, for information.
13. **MOTIONS ARISING FROM COUNCIL INFORMATION PACKAGE**

   None.

14. **OPEN FORUM**

   Members of the public have three (3) minutes to ask general questions and are not to enter into debate. Please state your name and address for the records. Each member may only speak once.

   G. Koehl, Grafton, raised concerns over ATV's and squatters around Feeney Road.

15. **COUNTY REPORT**

   Northumberland County Council Agendas

16. **CLOSED MEETING (IF REQUIRED)**

   **Resolution No. Resolution No. 2020-183**

   **Moved by** Councillor Van Egmond  
   **Seconded by** Councillor Clark

   BE IT RESOLVED THAT Council move into closed session at 6:45PM to discuss personal items regarding an identifiable individual (Verbal Update from CAO/Treasurer A. McNichol); and

   THAT CAO/Treasurer A. McNichol and Clerk J. Hyde remain in attendance.

   **CARRIED**

16.a **Matters about identifiable individuals**

   Verbal update provided by CAO/Treasurer

17. **RESOLUTION COMING OUT OF CLOSED**

   **Resolution No. Resolution No. 2020-184**

   **Moved by** Councillor Clark  
   **Seconded by** Councillor Van Egmond

   BE IT RESOLVED THAT Council come out of closed session at 7:48PM.
Resolution No. Resolution No. 2020-185
Moved by Councillor Van Egmond
Seconded by Councillor Clark

BE IT RESOLVED THAT Council receive the verbal update provided by CAO/Treasurer A. McNichol regarding matters about identifiable individual(s); and

THAT Council direct the CAO/Treasurer to proceed as discussed in closed session regarding communication to the staff(s); and

THAT Council direct the CAO/Treasurer to proceed as discussed in closed session regarding communication to staff about the engagement survey.

CARRIED

18. CONFIRMING BY-LAW

Resolution No. Resolution No. 2020-186
Moved by Councillor Clark
Seconded by Councillor Gilligan

BE IT RESOLVED THAT Council approve By-law 2020-46, being a By-law to confirm the proceedings of the Corporation of the Township of Cramahe Council Meeting held on May 19, 2020, be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed and entered into the By-law book.

CARRIED

19. ADJOURNMENT

Resolution No. Resolution No. 2020-187
Moved by Councillor Van Egmond
Seconded by Councillor Gilligan

BE IT RESOLVED THAT Council adjourn the meeting at 7:49PM.
CARRIED

_____________________
Mayor

_____________________
Clerk
1. **MEETING DETAILS**

   Meeting ID: 876 6225 7103
   +1 647 374 4685 Canada
   +1 647 558 0588 Canada

2. **CALL TO ORDER**

   As we gather, we are reminded that the Township of Cramahe is situated on treaty land that has a rich Indigenous history. As a municipality, we have a responsibility for the stewardship of the land on which we live and work. Today we acknowledge the Anishnabek,
Huron-Wendat, Haudenosaunee (Iroquois) and Ojibway/Chippewa on whose traditional territory we are meeting.

This territory is covered by the Williams Treaty.

Mayor Martin called the meeting to order at 4:00 p.m.

3. RECORDING EQUIPMENT

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4. CONFIRMATION OF AGENDA

Resolution No. Resolution No. 2020-188
Moved by Councillor Clark
Seconded by Councillor Van Egmond

BE IT RESOLVED THAT Council approve the agenda, as presented.

CARRIED

5. DECLARATION OF PECUNIARY INTEREST

Members can declare now or at any time during the meeting.

6. REPORTS OF MUNICIPAL OFFICERS

6.a YMCA Summer Day Camp, REC-01-20
Resolution No. Resolution No. 2020-189
Moved by Councillor Van Egmond
Seconded by Councillor Gilligan

BE IT RESOLVED THAT Council receive Staff Report REC-01-20, for information; and

THAT Council proceed with Option #2 (That Council cancels the YMCA summer day camp for the 2020 season).

CARRIED

6.b Tandem Axle Snow Plow Truck – Tender Results, PW-03-20

Resolution No. Resolution No. 2020-190
Moved by Deputy Mayor Arthur
Seconded by Councillor Van Egmond

BE IT RESOLVED THAT Council approve the recommendations outlined in Report PW 03-20; and

THAT Council authorize staff to award Tender No. 2020-03 for One New Tandem Axle Snow Plow Truck and options to Winslow Gerolomy Motors Limited totaling $265,670.93, applicable taxes included; and

THAT Tender No. 2020-03 is funded from the Capital budget as per the approved Issue Paper RDS-20-06 – Replacement Snow Plow Truck.

CARRIED

6.c Asset Management Program Funding Offer, FIN-01-20

Resolution No. Resolution No. 2020-191
Moved by Councillor Gilligan
Seconded by Councillor Van Egmond

BE IT RESOLVED THAT Council receive FIN-01-20, for information; and
THAT Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities’ Municipal Asset Management Program for Asset Management Program Development in Cramahe; and

THAT the Township of Cramahe commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities’ Municipal Asset Management Program to advance our asset management program:

a. Lifecycle Framework Development
b. Levels of Service Framework Development
c. Cramahe Staff Time; and

THAT the Township of Cramahe commits $12,500.00 from its budget toward the costs of this initiative.

CARRIED

6.d Citizen Engagement Software – Bang the Table, CLERKS 10-20

Resolution No. Resolution No. 2020-192
Moved by Councillor Clark
Seconded by Councillor Gilligan

BE IT RESOLVED THAT Council receive CLERKS 10-20, for information; and

THAT Council approve the purchase of bang the Table EngagementHQ service to begin June 1, 2020 with the current year being paid through the Modernization and Efficiency Grant Reserve.

CARRIED

7. BY-LAWS

7.a 2020-49 Gas Tax Funding Agreement
Resolution No. Resolution 2020-193
Moved by Councillor Van Egmond
Seconded by Councillor Gilligan

BE IT RESOLVED THAT Council approve By-law 2020-49, being a by-law to authorize the Mayor and Treasurer to enter into a letter of agreement with Her Majesty the Queen in right of the Province of Ontario, represented by the Minister of Transportation for the Province of Ontario, related to funding provided by the Province of Ontario to the Municipality under the Dedicated Gas Tax Funds for Public Transportation Program, be read and first, second and third time, signed by the Mayor and the Clerk, and entered into the By-law Book.

CARRIED

8. OPEN FORUM

Members of the public have three (3) minutes to ask general questions and are not to enter into debate. Please state your name and address for the records. Each member may only speak once.

No Members of the public on line.

9. CLOSED MEETING (IF REQUIRED)

Resolution No. Resolution No. 2020-194
Moved by Deputy Mayor Arthur
Seconded by Councillor Gilligan

BE IT RESOLVED THAT Council move into closed session at 4:20 PM to discuss matters about an identifiable individual (REC-02-20); and THAT CAO/Treasurer A. McNichol, Manager of Facilities, Parks and Recreation J. Hoskin and Clerk J. Hyde remain in attendance.

CARRIED

Resolution No. Resolution No. 2020-195
Moved by Councillor Van Egmond
Seconded by Deputy Mayor Arthur

BE IT RESOLVED THAT Council come out of closed session at 4:45PM.
Resolution No. Resolution No. 2020-196
Moved by Deputy Mayor Arthur
Seconded by Councillor Clark

BE IT RESOLVED THAT Council direct staff to request an HR review regarding the items addressed in REC-02-20; and

THAT Council direct staff to report back at the June 16, 2020 Committee of the Whole meeting, in closed session.

CARRIED

9.a REC-02-20

10. CONFIRMING BY-LAW

Resolution No. Resolution No. 2020-197
Moved by Councillor Gilligan
Seconded by Councillor Van Egmond

BE IT RESOLVED THAT Council approve By-law 2020-48, being a By-law to confirm the proceedings of the Corporation of the Township of Cramahe Special Council Meeting (electronic) held on June 1, 2020, be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed and entered into the By-law book.

CARRIED

11. ADJOURNMENT

Resolution No. Resolution No. 2020-198
Moved by Councillor Van Egmond
Seconded by Councillor Gilligan

BE IT RESOLVED THAT Council adjourn the meeting at 4:46PM.

CARRIED
Meeting: Choose an item.

Date: June 23, 2020

Report No.: PLAN-07-20

RESOLUTION NO:_______ BY-LAW NO: 2020-53

Subject: D14-WIL-03-20 Zoning By-law Amendment 2020-53

Recommendation(s):

BE IT RESOLVED THAT Council receive Report PLAN - 07-20 for information; and

THAT Council approve By-law 2020-53, being a By-law to amend Schedule “A” – Map 16 to the Township of Cramahe Zoning By-law 08-18 to rezone the subject property from the Rural (RU) Zone to the Rural Residential (RR) Zone.

Background:
The lands subject to the Zoning By-law Amendment are currently zoned the Rural (RU) Zone on Schedule “A- Map 16” to the Township of Cramahe Comprehensive Zoning By-law 08-18. The lands were recently the subject of an application for consent (D10-WIL-10-19) to sever an existing vacant rural parcel to create one additional lot. Both the severed and retained parcels are to be rezoned to the Rural Residential (RR) Zone, as a Condition of Provisional Consent.

The property is located within a rural area characterized by scattered rural residential development, wooded areas and wetlands to the north and west and agricultural holdings to the east and south, as shown on Figure 1 – Aerial view of property). The property has been used for the production of hay in recent years. The property is located on the northern slope of a large hill. The change in grade from the north property line to south property line is approximately 20 metres. Mapping available
through the County of Northumberland confirms that there are no woodlands or wetlands located on the subject property (Figure 2 – Natural Features).

Figure 1 Aerial view of property

Figure 2 Natural Heritage Features in Proximity to Property
Staff Comments:

Township and County Official Plan

The subject lands are designated “Rural in the Township of Cramahe Official Plan and “Rural Area” in the County OP. The “Rural Area” designation is for agriculture, rural housing, woodlots, and industrial and commercial uses that are appropriate in rural areas. The intent of the "Rural Area" designation is to accommodate a variety of land uses that are appropriate for a rural location and a limited amount of residential development where such development will not preclude continued agricultural and non-residential uses.

Provincial Policies

Provincial Policy Statement (PPS)

The PPS indicates that when directing development on rural lands, the policies that direct growth, manage resources, and protect public health and safety should be applied. According to the PPS, rural land uses include resource management, feature-based recreational uses, limited residential uses, home occupations, home industries and cemeteries. New development should be compatible with the rural landscape and sustained by rural service levels.

The PPS requires that transportation corridors and employment uses be protected and that residential uses shall be appropriately buffered from such uses. The proposal is consistent with the PPS as it represents limited residential uses in a rural area and as the proposed residential use is appropriately buffered by distance from the two rail corridors and the employment use.

Growth Plan for the Greater Golden Horseshoe (A Place to Grow)

The Growth Plan indicates that growth should be directed to settlement areas. However, rural residential uses are supported in site-specific locations with approved zoning or land use designation that allows the development.

Lands Adjacent to Key Hydrologic Features

Section 4.2.4.1. of A Place to Grow states, in part that “Outside settlement areas, a proposal for new development or site alteration within 120 metres of a …key hydrologic feature will require a natural heritage evaluation or hydrologic evaluation that identifies a vegetation protection zone, which:

a) is of sufficient width to protect the key natural heritage feature or key hydrologic feature and its functions from the impacts of the proposed change;
b) is established to achieve and be maintained as natural self-sustaining vegetation; and
c) for key hydrologic features, fish habitat, and significant woodlands, is no less than 30 metres measured from the outside boundary of the key natural heritage feature or key hydrologic feature.

A small watercourse is located to the south-east of the subject property, across County Road 21. Figure 3 identifies the extent to which the 120m evaluation area extends onto the subject property.
The slope in this area is quite steep and in our opinion the possibility of any impact on the watercourse is negligible. The intent of Policy 4.2.4.1 is being met on the subject lands.

Figure 3 Area identified as being 120 m from watercourse

Zoning By-law 08-18

As mentioned previously, the lands are currently zoned the Rural (RU) Zone. Although the RU Zone permits a single detached dwelling on one lot, the size of the parcel and frontage requirements of the RU Zone are considerably larger than those of the lands subject to this amendment. The Rural Residential (RR) Zone is intended to recognize rural residential lots with Minimum Lot Area of 0.4 ha (0.99 ac.) and a Minimum Lot Frontage of 45.72 m (150.0 ft). The lots for which Provisional Consent has been granted meet these minimum distances. As such the proposed RR Zone is appropriate for these lands.

Agency and Public Comments:

Northumberland County

County comments dated September 20, 2019 are appended to this report. The County advised that the application conforms to the County OP as limited rural residential development is permitted in rural areas. The County raised no objection to the approval of D14-WIL-03-20.

Lower Trent Region Conservation Authority

The Lower Trent Region Conservation Authority (LTC) provided comments on the subject application dated September 23, 2019, which have been appended to this report. Their letter stated in part that:

"Please be advised that Lower Trent Conservation (LTC) would have no objection to the approval of the subject application. We would however encourage the Township to place a restrictive zoning (e.g., a holding provision) on the southeast corner of the subject lands where the 120 metre area of influence associated with the watercourse on the neighbouring parcel to the southeast extends onto subject lands, as recommended in our review letter regarding the associated application for consent. Restrictive zoning should prevent the future development"
envelope from extending into the sensitive area, unless a satisfactory Hydrologic Evaluation is completed to satisfy the requirements of Section 4.2.4 of A Place to Grow: Growth Plan for the Greater Golden Horseshoe (May 2019).

Public Comments

The Township of Cramahe’s Planning Department received an email from a neighbouring property owner Stephen Cohrs, with respect to the future severance potential of the severed parcel. The content of email the was, as follows:

*With regards to Zoning By-Law Amendment D14-WIL-02-20.*

*At the LDAC meeting for severance D14-WIL-02-20, when questioned, you informed us that the severed piece of property could not be severed again. You also replied to my email March 30 confirming “There have been no further applications for Consent file and/or granted. The severed parcel cannot be severed again.”*

*We do not want to see more than 1 residence approved to be built on this parcel of land.*

*How can I get your statement regarding further severances into the official minutes of the upcoming June 16th Public Meeting? Write a letter? Attend the meeting and speak?*

Public Meeting

A Statutory Public Meeting was held on June 16, 2022, through ZOOM, as permitted under the ongoing Provincial State of Emergency Order for the COVID-19 Pandemic. Notice was given on May 22, by pre-paid First Class Mail to all residents within 120 metres of the subject property. A Notice was posted on the property, verified by staff) and a Notice was also posted on the Township’s website.

The applicant was present at the meeting and spoke briefly to the application.

Mr. Cohrs also spoke at the Public Meeting and reiterated his concerns with respect to future development in the vicinity of his property.

Summary

It is our opinion that the proposed zoning by-law amendment it consistent with Provincial Policy and conforms to the policies of the Northumberland County Official Plan and the Township of Cramahe Official Plan. These policies were previously considered by Council prior to granting Provisional Consent to these lands. We are also of the opinion that it is not necessary to add protective zoning to the lands at the base of the hill in the south-east corner of the property, given that the lands are separated from
the small watercourse by the road allowance and existing location of County Road 21. Given that this application is specific to Section 34 of the Planning Act, the matter of potential for future consent is not relevant in this case.

Submitted by: ____________________
Heather Sadler, Manager of Planning and Building

Reviewed by: ____________________
Arryn McNichol, CAO/Treasurer
Report Approval Details

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<td>- Schedule A to By-law 2020-53.pdf</td>
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<td>Final Approval Date:</td>
<td>Jun 18, 2020</td>
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This report and all of its attachments were approved and signed as outlined below:

No Signature - Task assigned to ARRYN MCNICHOL was completed by workflow administrator JOANNE HYDE

ARRYN MCNICHOL - Jun 18, 2020 - 11:05 AM
THE CORPORATION OF THE
TOWNSHIP OF CRAMAHE
BY-LAW NO. 2020-52

Being a By-law under the provisions of Sections 34 of the Planning Act,
R.S.O. 1990, c. P.13, as amended, to amend By-law No. 08-18, as
amended, being the Township of Cramahe Comprehensive Zoning By-law,
with respect to additional residential units.

WHEREAS By-law No. 08-18 was passed under the authority of Section 34 of the
Planning Act, R.S.O. 1990, c. P.13, as amended, and regulates the use of land and the
use and erection of buildings and structures within the Township of Cramahe;

AND WHEREAS the Council of the Township of Cramahe conducted a public meeting
as required by Section 34(12) of the Planning Act, R.S.O. 1990, as amended;

AND WHEREAS Section 34 of the Planning Act, R.S.O. 1990, as amended, permits
Council to pass an amending Zoning By-law, and the Council of the Township of
Cramahe deems it advisable to amend By-law No. 08-18 with respect to additional
residential units.

AND WHEREAS the matters herein are in conformity with the provisions of the Official
Plan of the Township of Cramahe;

NOW THEREFORE the Council of the Township of Cramahe hereby enacts as follows:

1. Section 3.2 of By-law No. 08-18, as amended, entitled “ACCESSORY BUILDING
OR STRUCTURE” is hereby amended by adding text following “building or structure
and located on the same lot therewith” which shall read as follows:

“Notwithstanding the foregoing, an additional residential unit may be permitted in an
accessory building, in accordance with Section 4.39 Additional residential units of
this By-law.”

2. Section 3.50 of By-law No. 08-18, as amended, entitled “COTTAGE,
HOUSEKEEPING” is hereby amended by adding text following “with other such
buildings in the group” which shall read as follows:

“, but shall not include an additional residential unit.”
3. Section 3.54 of By-law No. 08-18, as amended, entitled *COTTAGE, TOURIST* is hereby amended by adding text following “*but shall not include a seasonal dwelling house,*” as follows:

“or an additional residential unit,”

4. Section 3.64.1 of By-law No. 08-18, as amended, entitled *DWELLING, ACCESSORY* is hereby amended by adding text following “*on the lot on which such dwelling is located*”

“but shall not include an additional residential unit.”

5. Section 3.65 of By-law No. 08-18, as amended, entitled “*Dwelling Unit*” is hereby amended by adding Subsection “3.65.6 Additional Residential Unit”, which shall read as follows:

“3.65.6 ADDITIONAL RESIDENTIAL UNIT means a self-contained dwelling unit with a private kitchen, bathroom facilities and sleeping areas that is ancillary to the main dwelling. The additional residential unit may be located within an existing dwelling or in an accessory building on the same lot.

6. Section 4.2.1 Permitted Uses of By-law No. 08-18, as amended, is hereby amended by deleting subsection b) and replacing it with the following:

“b) any building used for human habitation except as is specifically permitted under Section 4.39 of this By-law.”

7. Section 4.2.2.1 Residential Zones of By-law No. 08-18, as amended, is hereby amended by adding text following “An accessory building or structure,” as follows:

“including an additional residential unit,

8. Section 4 General Zone Provisions of By-law No. 08-18, as amended, is hereby amended by adding Subsection “4.39 Additional Residential Units”, which shall read as follows:

“4.39 ADDITIONAL RESIDENTIAL UNITS

The provisions of this Section shall apply to all additional residential units. An additional residential unit shall not be permitted on a lot separate from that of the primary dwelling unit.
4.39.1 Permitted Zones

An additional residential unit may be permitted within any of the following zones, provided that said additional residential unit complies with all the provisions of this By-law.

- Agricultural (A);
- Rural (RU);
- Rural Residential (RR);
- Residential 1 (R1);
- Residential 2 (R2);
- Shoreline Residential (SR).

An additional residential unit is not permitted on a lot on a private road or unmaintained municipal road allowance.

An additional residential unit or part thereof shall not be permitted a floodplain or an area rendered inaccessible to people and vehicles during times of flooding.

4.39.2 Location

Where an additional residential unit is proposed to be located in an accessory building, a maximum height of 5.0 metres is permitted. The accessory building shall be located in accordance with Section 4.2.7 of this By-law. Where the additional residential unit is located within the second storey of an accessory building, the height may exceed 5.0 metres to a maximum height of 7 metres subject to the minimum yard requirements for a dwelling in the zone in which the dwelling is located. A minimum setback of 3.0 metres (9.84 ft.) to the primary dwelling located on the same lot is required.

Notwithstanding the foregoing, on lands within the Rural (RU) Zone and/or the Agricultural (A) Zone, an additional residential unit located in an accessory building is permitted in the front yard subject to the minimum front yard requirement of the zone;

4.39.3 Existing Additional Residential Unit

Single detached dwellings or semi-detached dwellings or duplex dwellings containing an additional residential unit on the date of the passing of this by-law, may continue to be used for that purpose if a building permit has been issued under sections 8 or 10 of the Building Code Act, 1992, S.O. 1992, c.23 permitting the erection, alteration,
occupancy or use for the additional residential unit, and if the additional residential unit complies with the regulations of the Fire Protection and Prevention Act, 1997, S.O. 1997, c.4.

4.39.4 Number of Additional Residential Units Per Lot

A maximum of two (2) additional residential units shall be permitted per lot, including one (1) in the primary residence and one (1) in an accessory building.

4.39.5 Location of Additional Residential Unit Within a Dwelling

An additional residential unit or part thereof shall not be permitted in a basement where the finished floor level of such basement is below the level of any sanitary sewer servicing the building or structure in which such basement is located.

4.39.6 Location of Additional Residential Units within Accessory Structures

An additional residential unit may be permitted in an accessory building on the same lot as the primary dwelling. Exterior alterations to accessory structures to accommodate the additional residential unit may be permitted.

4.39.7 Floor Area Requirements

The maximum floor area of an additional residential unit shall be less than the gross floor area of the principle residential unit.

4.39.8 Access to Additional Residential Units

Exterior alterations to provide for entrance to the additional residential unit within interior side yard and rear yard elevations of the primary dwelling unit may be permitted.

A second driveway entrance for the purposes of providing access to an additional residential unit is not permitted.

4.39.9 Parking

A minimum of 1 parking space is provided for each additional residential unit, in addition to parking required for the single detached, semi-detached or duplex dwelling."
This By-law shall become effective on the date that it is passed by the Council of the Township of Cramahe, subject to the provisions of Section 34 of the Planning Act, R.S.O. 1990, as amended. In accordance with the provisions of the Planning Act, there is no appeal in respect of policies or regulations for additional residential units.

The Clerk is hereby authorized and directed to proceed with the giving of notice under Section 34(18) of the Planning Act, R.S.O. 1990, as amended.

READ a first and second time this 23rd day of June, 2020.

READ a third time and finally passed this 23rd day of June, 2020.

____________________________________
Mayor, Mandy Martin

____________________________________
Municipal Clerk, Joanne Hyde
Being a By-law under the provisions of Sections 34 of the Planning Act, R.S.O. 1990, c. P.13, as amended, to amend By-law No. 08-18, as amended, being the Township of Cramahe Comprehensive Zoning By-law, with respect to additional residential units.

WHEREAS By-law No. 08-18 was passed under the authority of Section 34 of the Planning Act, R.S.O. 1990, c. P.13, as amended, and regulates the use of land and the use and erection of buildings and structures within the Township of Cramahe;

AND WHEREAS the Council of the Township of Cramahe conducted a public meeting as required by Section 34(12) of the Planning Act, R.S.O. 1990, as amended;

AND WHEREAS Section 34 of the Planning Act, R.S.O. 1990, as amended, permits Council to pass an amending Zoning By-law, and the Council of the Township of Cramahe deems it advisable to amend By-law No. 08-18 with respect to additional residential units.

AND WHEREAS the matters herein are in conformity with the provisions of the Official Plan of the Township of Cramahe;

NOW THEREFORE the Council of the Township of Cramahe hereby enacts as follows:

1. Section 3.2 of By-law No. 08-18, as amended, entitled “ACCESSORY BUILDING OR STRUCTURE” is hereby amended by adding text following “building or structure and located on the same lot therewith” which shall read as follows:

   “Notwithstanding the foregoing, an additional residential unit may be permitted in an accessory building, in accordance with Section 4.39 Additional residential units of this By-law.”

2. Section 3.50 of By-law No. 08-18, as amended, entitled “COTTAGE, HOUSEKEEPING” is hereby amended by adding text following “with other such buildings in the group” which shall read as follows:

   “, but shall not include an additional residential unit.”
3. Section 3.54 of By-law No. 08-18, as amended, entitled COTTAGE, TOURIST is hereby amended by adding text following “but shall not include a seasonal dwelling house,” as follows:

“or an additional residential unit,”

4. Section 3.64.1 of By-law No. 08-18, as amended, entitled DWELLING, ACCESSORY is hereby amended by adding text following “on the lot on which such dwelling is located”

“but shall not include an additional residential unit.”

5. Section 3.65 of By-law No. 08-18, as amended, entitled “Dwelling Unit” is hereby amended by adding Subsection “3.65.6 Additional Residential Unit”, which shall read as follows:

“3.65.6 ADDITIONAL RESIDENTIAL UNIT means a self-contained dwelling unit with a private kitchen, bathroom facilities and sleeping areas that is ancillary to the main dwelling. The additional residential unit may be located within an existing dwelling or in an accessory building on the same lot.

6. Section 4.2.1 Permitted Uses of By-law No. 08-18, as amended, is hereby amended by deleting subsection b) and replacing it with the following:

“b) any building used for human habitation except as is specifically permitted under Section 4.39 of this By-law.”

7. Section 4.2.2.1 Residential Zones of By-law No. 08-18, as amended, is hereby amended by adding text following “An accessory building or structure,” as follows:

“including an additional residential unit,

8. Section 4 General Zone Provisions of By-law No. 08-18, as amended, is hereby amended by adding Subsection “4.39 Additional Residential Units”, which shall read as follows:

“4.39 ADDITIONAL RESIDENTIAL UNITS

The provisions of this Section shall apply to all additional residential units. An additional residential unit shall not be permitted on a lot separate from that of the primary dwelling unit.
4.39.1 Permitted Zones

An additional residential unit may be permitted within any of the following zones, provided that said additional residential unit complies with all the provisions of this By-law.

- Agricultural (A);
- Rural (RU);
- Rural Residential (RR);
- Residential 1 (R1);
- Residential 2 (R2);
- Shoreline Residential (SR).

An additional residential unit is not permitted on a lot on a private road or unmaintained municipal road allowance.

An additional residential unit or part thereof shall not be permitted a floodplain or an area rendered inaccessible to people and vehicles during times of flooding:

4.39.2 Location

Where an additional residential unit is proposed to be located in an accessory building, a maximum height of 5.0 metres is permitted. The accessory building shall be located in accordance with Section 4.2.7 of this By-law. Where the additional residential unit is located within the second storey of an accessory building, the height may exceed 5.0 metres to a maximum height of 7 metres subject to the minimum yard requirements for a dwelling in the zone in which the dwelling is located. A minimum setback of 3.0 metres (9.84 ft.) to the primary dwelling located on the same lot is required.

Notwithstanding the foregoing, on lands within the Rural (RU) Zone and/or the Agricultural (A) Zone, an additional residential unit located in an accessory building is permitted in the front yard subject to the minimum front yard requirement of the zone;

4.39.3 Existing Additional Residential Unit

Single detached dwellings or semi-detached dwellings or duplex dwellings containing an additional residential unit on the date of the passing of this by-law, may continue to be used for that purpose if a building permit has been issued under sections 8 or 10 of the Building Code Act, 1992, S.O. 1992, c.23 permitting the erection, alteration,
occupancy or use for the additional residential unit, and if the additional residential unit complies with the regulations of the Fire Protection and Prevention Act, 1997, S.O. 1997, c.4.

4.39.4 Number of Additional Residential Units Per Lot

A maximum of two (2) additional residential units shall be permitted per lot, including one (1) in the primary residence and one (1) in an accessory building.

4.39.5 Location of Additional Residential Unit Within a Dwelling

An additional residential unit or part thereof shall not be permitted in a basement where the finished floor level of such basement is below the level of any sanitary sewer servicing the building or structure in which such basement is located.

4.39.6 Location of Additional Residential Units within Accessory Structures

An additional residential unit may be permitted in an accessory building on the same lot as the primary dwelling. Exterior alterations to accessory structures to accommodate the additional residential unit may be permitted.

4.39.7 Floor Area Requirements

The maximum floor area of an additional residential unit shall be less than the gross floor area of the principle residential unit.

4.36.8 Access to Additional Residential Units

Exterior alterations to provide for entrance to the additional residential unit within interior side yard and rear yard elevations of the primary dwelling unit may be permitted.

A second driveway entrance for the purposes of providing access to an additional residential unit is not permitted.

4.36.9 Parking

A minimum of 1 parking space is provided for each additional residential unit, in addition to parking required for the single detached, semi-detached or duplex dwelling."
This By-law shall become effective on the date that it is passed by the Council of the Township of Cramahe, subject to the provisions of Section 34 of the Planning Act, R.S.O. 1990, as amended. In accordance with the provisions of the Planning Act, there is no appeal in respect of policies or regulations for additional residential units.

The Clerk is hereby authorized and directed to proceed with the giving of notice under Section 34(18) of the Planning Act, R.S.O. 1990, as amended.

READ a first and second time this 23rd day of June, 2020.

READ a third time and finally passed this 23rd day of June, 2020.

Mayor, Mandy Martin

Municipal Clerk, Joanne Hyde
Corporation of the Township of Cramahe

By-law No. 2020-54

Being a By-law to amend By-law 07-113

WHEREAS Section 41 of the Planning act permits the Council of a municipality, where in an approved Official Plan, an area is shown or described as a proposed site plan control area, to designate such area as a site plan control area;

AND WHEREAS such by-law may also define any class or classes of development that may be undertaken without the approval of plans and drawings otherwise required;

AND WHEREAS Council deems it desirable to amend By-law 07-113 to include cannabis production and processing as being subject to the provisions of the Site Plan Control Area By-law

NOW THEREFORE the Council of the Corporation of the Township of Cramahe ENACTS as follows:

1. Amend Section 2 by deleting its entirety and replacing it with the following:
   2.0 For the purposes of this by-law “development” shall be defined as per Section 41(1) of the Planning Act. In addition, ‘cannabis’ and ‘cannabis production and processing’ shall be defined as per the Township of Cramahe Zoning By-law 08-18, as amended.

2. Add a new subsection (E) to Section 4., to read as follows:
   E. Any cannabis production and processing operation;

3. Amend Section 5 by deleting subsection 5 D (i) and replacing it with the following:
   i. buildings and structures for the sale of agricultural goods or available to the public at the site, if greater than 100 m2 [1076 ft.2]; and land, building or structures used for cannabis production and/ or processing.

4. This By-law shall come into force and take effect on the final passing thereof.

Read a first and second time this 23rd day of June, 2020.

Read a third time and finally passed this 23rd day of June, 2020.

____________________________________  __________________________
Mandy Martin                     Joanne Hyde
Mayor                        Municipal Clerk
THE CORPORATION OF THE
TOWNSHIP OF CRAMAHE

BY-LAW NO. 2020-53

Being a By-law under the provisions of Section 34 of the Planning Act, R.S.O. 1990, to amend By-law No. 08-18, the Comprehensive Zoning By-law of the Township of Cramahe as it applies to certain lands located in Part of Lots 11 & 12, Concession 5 (Ref Plan 38R-5050), Township of Cramahe.

WHEREAS the Council of the Township of Cramahe deems it advisable to amend By-law No. 08-18 with respect to the lands described in this By-law;

AND WHEREAS Council has conducted a public meeting as required by Section 34(12) of the Planning Act, R.S.O. 1990, as amended;

AND WHEREAS the matters herein are in conformity with the provisions of the Official Plan of the Township of Cramahe, as amended;

NOW THEREFORE the Council of the Corporation of the Township of Cramahe hereby enacts as follows:

1. That By-law No. 08-18, as amended, is hereby amended as follows:
   I. Schedule “A-1- Map 16” of By-law No. 08-18 is hereby amended by changing the zone category of certain lands located in Part Lots 11 and 12, Concession 5, in the Township of Cramahe, from the Rural (RU) Zone to the Rural Residential (RR) Zone:

2. This By-law shall become effective on the date it is passed by the Council of the Corporation of the Township of Cramahe, subject to the applicable provisions of the Planning Act, R.S.O. 1990, as amended.

3. The Clerk is hereby authorized and directed to proceed with the giving of notice under Section 34(18) of the Planning Act, R.S.O. 1990, as amended.

READ a first time, second and third time and finally passed this 23rd day of June, 2020 and given By-law No. 2020-53.
Mayor, Mandy Martin

Clerk, Joanne Hyde
Lands to be rezoned from the Rural (RU) Zone to the Rural Residential (RR) Zone

Schedule A to By-law No. 2020-53
Passed this 23rd day of June, 2020

Mayor ____________________________
Clerk ____________________________

Subject Property
Part Lots 11 & 12
Conc. 5
(D14-WIL-03-20)
THE CORPORATION OF THE TOWNSHIP OF CRAMAHE

BY-LAW 2020-47

A By-law to Appoint a Municipal By-law Enforcement Officer

Whereas Section 15 of the Police Services Act, R.S.O. 1990, Chapter P.15, provides that council of a municipality may appoint persons to enforce the by-laws of the municipality and such municipal law enforcement officers are peace officers for the purpose of enforcing municipal by-laws; and

Whereas pursuant to section 1 of the Provincial Offences Act, R.S.O. 1990, Chapter P.33 the Attorney General of Ontario has designated municipal law enforcement officers as provincial offences officers to enforce the by-laws of the municipality under the Provincial Offences Act; and

Whereas the Council of The Corporation of the Township of Cramahe deems it desirable and expedient to appoint a Municipal By-law Enforcement Officer to enforce the Township by-laws,

Now therefore be it resolved that the Council of The Corporation of the Township of Cramahe hereby enacts as follows:

1. That Gerald Sproule be hereby appointed as a Municipal By-law Enforcement Officer for The Corporation of the Township of Cramahe; and

2. That Gerald Sproule shall hold office at the pleasure and subject to the by-laws of The Corporation of the Township of Cramahe, and shall, with respect to The Corporation of the Township of Cramahe and the enforcement of its by-laws, exercise all the authority, powers and rights, and shall perform all the duties and obligations which by statute or by-law are or may be conferred or imposed upon a Provincial Offences Officer; and

3. That this by-law shall come into force and effect on the date it is finally passed.

Read a first and second time and finally passed this 23rd day of June, 2020

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Mandy Martin, Mayor

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Joanne Hyde, Clerk
THE CORPORATION OF THE TOWNSHIP OF CRAMAHE

BY-LAW NO. 2020-55

being a By-law to Confirm the proceedings of the Corporation of the Township of Cramahe Council Meeting (Electronic) held Tuesday June 23rd, 2020

Whereas the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 5 (3), provides that the jurisdiction of every Council is confined to the municipality that it represents, and its powers shall be exercised by by-law; and

Whereas Bill 187 – The Municipal Emergency Act, 2020, allows for electronic participation during a local or provincial Declaration of Emergency; and

Whereas the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 130 provides that every Council may pass such by-laws and make such regulations for the health, safety and well-being of the inhabitants of the municipality in matters not specifically provided for by this Act and for governing the conduct of its members as may be deemed expedient and are not contrary to law,

Now therefore be it resolved that the Council of the Corporation of the Township of Cramahe hereby enacts as follows:

1. That the action of the Council at its meeting held on June 23rd, 2020 in respect to each report, motion, resolution or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by separate by-law; and

2. That the Mayor and the proper officers of the Township are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents; and

3. That this by-law, to the extent to which it provides authority for or constitutes the exercise by the Council of its power to proceed with, or to provide any money for, any undertaking work, project, scheme, act, matter or thing referred to in subsection 65 (1) of the Local Planning Appeal Tribunal Act, 2017, S.O. 2017 Chapter 23, shall not take effect until the approval of the Local Planning Appeals Tribunal with respect thereto, required under such subsection, has been obtained; and
4. **That** any acquisition or purchase of land or of an interest in land pursuant to this by-law or pursuant to an option or agreement authorized by this by-law, is conditional on compliance with Environmental Assessment Act, R.S.O. 1990, Chapter E.18.

Read a first, second and third time, finally passed this 23rd day of June 2020.

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Mandy Martin, Mayor

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Joanne Hyde, Clerk