Township of Cramahe Council Meeting
Minutes

June 23, 2020, 6:00 p.m.

Members Present:  Mayor Martin
                 Deputy Mayor Arthur
                 Councillor Van Egmond
                 Councillor Gilligan
                 Councillor Clark

Staff Present:    Clerk J. Hyde
                 Deputy Clerk H. Grant
                 Manager Parks, Recreation, and Facilities, J. Hoskin
                 Manager, Planning & Development, H. Sadler

1. MEETING DETAILS

Meeting ID: 810 6515 2964
Dial by your location
1 647 374 4685 / 1 647 558 0588

2. CALL TO ORDER

As we gather, we are reminded that the Township of Cramahe is situated on treaty land that has a rich Indigenous history. As a municipality, we have a responsibility for the stewardship of the land on which we live and work. Today we acknowledge the Anishnabek, Huron-Wendat, Haudenosaunee (Iroquois) and Ojibway/Chippewa on whose traditional territory we are meeting.
This territory is covered by the Williams Treaty.

Mayor Martin called the meeting to order at 6:00 p.m.

3. RECORDING EQUIPMENT

In accordance with By-Law 2020-17, members of the Public are to advise the Mayor or the Clerk of the use of devices for transcribing or recording the proceedings of open session by auditory or visual means prior to the meeting. An individual must be granted permission by the Mayor and/or the Clerk of the Township of Cramahe to audio/visual record any meeting.

As per The Township of Cramahe Records Retention By-law 2020-17, the Digital Privacy Act and The Personal Information Protection and Electronic Documents Act, individuals must swear that they will not attempt to alter the audio/video recordings of today’s meeting. Subject to the Municipal Freedom of Information and Protection of Privacy Act, the Digital Privacy Act and The Personal Information Protection and Electronic Documents Act, the Mayor and/or the Clerk may at any time request a copy of the recording and individuals will be required to produce the recording within 5 business days.

4. OPEN DELEGATION FOR ITEMS ON AGENDA

Members of the Public have three (3) minutes to ask questions on items listed on the current agenda. Please state your name and address for the records. Each member may only speak once.

L. Patterson, Colborne inquired about the Township revitalization funding.

5. CONFIRMATION OF AGENDA

Resolution No. Resolution No. 2020-207
Moved by Councillor Clark
Seconded by Councillor Van Egmond

Be it resolved that Council approve the agenda, as amended, to include By-Law 2020-47 to Appoint a By-Law Enforcement Officer.

CARRIED

6. DECLARATION OF PECUNIARY INTEREST
Members can declare now or at any time during the meeting.

6.a  Councillor Van Egmond - 2020-53 Zoning By-law Amendment D14-WIL-03-20
Rents Land from the Applicant.

6.b  Councillor Van Egmond - D14-WIL-03-20 Zoning By-law Amendment 2020-53, PLAN-07-20
Rents Land from the Applicant.

7. **DELEGATIONS/PRESENTATIONS**

None.

8. **ADOPTION OF MINUTES**

Resolution No. Resolution No. 2020-208
Moved by Deputy Mayor Arthur
Seconded by Councillor Van Egmond

Be it resolved that Council approve the minutes of the following meeting(s):

- May 19, 2020 (Regular Council)
- June 1, 2020 (Special Council);
- June 9, 2020 (Special Council);
- June 9, 2020 (Special Council - Closed).

CARRIED

9. **RECOMMENDATIONS FROM STANDING COMMITTEES**

9.a  Parks Tour and Inspection, REC-04-20

Resolution No. Resolution No. 2020-209
Moved by Councillor Gilligan
Seconded by Councillor Van Egmond

Be it resolved that Council receive Report REC-04-20, for information.
9.b Cramahe Archival Services Agreement, CLERKS-10-20

Resolution No. Resolution No. 2020-210
Moved by Councillor Clark
Seconded by Councillor Gilligan

Be it resolved that Council receive Report CLERKS-10-20, for information; and

That Council approve the signing of the Archival Services Agreement with the County of Northumberland.

CARRIED

9.c Barnes Road Bridge, ADMIN-05-20

Resolution No. Resolution No. 2020-211
Moved by Councillor Gilligan
Seconded by Councillor Van Egmond

Be it resolved that Council receive Report ADMIN-05-20, for information; and

That Council direct staff to investigate the technical and financial viability of completing the Barnes Road Bridge project; and

That Council direct staff to report back regarding the Barnes Road Bridge preferred road profile and its technical and financial viability.

CARRIED

9.d Mainstreet Revitalization Initiative, ADMIN-03-20

Resolution No. Resolution No. 2020-212
Moved by Councillor Clark
Seconded by Councillor Van Egmond

Be it resolved that Council receive Report ADMIN-03-20, for information; and
That Council direct staff to reallocate funds previously earmarked for a Marketing Strategic Plan to a downtown infrastructure, landscaping, and streetscaping project; and

That the infrastructure, landscaping and streetscaping project be funded by the Mainstreet Revitalization Grant Funds. and if not spent, then hand railing needs to be fixed.

CARRIED

9.e Part-Time Municipal By-Law Enforcement Officer, PLAN-21-20

Resolution No. Resolution No. 2020-213
Moved by Councillor Clark
Seconded by Councillor Van Egmond

Be it resolved that Council receive Staff Report PLAN 21-20, for information; and

That Council direct staff to recruit for a Part-Time Contract Municipal By-Law Enforcement Officer position for a 6 month period, posted internally and externally for two weeks

CARRIED

9.f Amendment to Site Plan Control Area By-Law - Cannabis, PLAN-03-20

Resolution No. Resolution No. 2020-214
Moved by Deputy Mayor Arthur
Seconded by Councillor Van Egmond

Be it resolved that Council receive Report PLAN 02-20, for information; and

That given County Council’s approval of OPA#14 at their Meeting on May 27, 2020, Amendment 2020-51, Council approve By-Law 2020-51.

CARRIED
9.g  Additional Residential Units OPA & ZBA, PLAN04-20

Resolution No. Resolution No. 2020-215
Moved by Councillor Clark
Seconded by Councillor Gilligan

Be it resolved that Council receive Report 04-20 for information; and

That Council approve By-law 2020-52, being a By-Law to adopt OPA #16; and

That Zoning By-law Amendment 2020-50 be approved, on the understanding that it will not come into effect until OPA#16 receives final approval from the County of Northumberland.

CARRIED

9.h  East Colborne Cemetery - Status Update, PLAN-06-20

Resolution No. Resolution No. 2020-216
Moved by Deputy Mayor Arthur
Seconded by Councillor Van Egmond

Be it resolved that Council receive Report PLAN-06-20 for information; and

That Council direct staff to deny requests for burials in areas outside the approved burial plot plan until such time as the formal process of expanding the cemetery can be completed.

CARRIED

10.  REPORTS OF MUNICIPAL OFFICERS

10.a D14-WIL-03-20 Zoning By-law Amendment 2020-53, PLAN-07-20

Councillor Van Egmond declared a conflict on this item. (Rents Land from the Applicant.)
Resolution No. Resolution No. 2020-217
Moved by Councillor Clark
Seconded by Councillor Gilligan

BE IT RESOLVED THAT Council receive Report PLAN - 07-20 for information; and

THAT Council approve By-law 2020-53, being a By-law to amend Schedule “A” – Map 16 to the Township of Cramahe Zoning By-law 08-18 to rezone the subject property from the Rural (RU) Zone to the Rural Residential (RR) Zone.

CARRIED

11. BY-LAWS

11.a 2020-52 Additional Secondary Units ZBL

Resolution No. Resolution No. 2020-218
Moved by Deputy Mayor Arthur
Seconded by Councillor Van Egmond

Be it resolved that Council approve By-Law 2020-52, being a By-law under the provisions of Sections 34 of the Planning Act, R.S.O. 1990, c. P.13, as amended, to amend By-law No. 08-18, as amended, being the Township of Cramahe Comprehensive Zoning By-law, with respect to additional residential units, be read a first, second and third time, signed by the Mayor and the Clerk, sealed and entered into the By-Law Book.

CARRIED

11.b 2020-51 Additional Residential Units OPA

Resolution No. Resolution No. 2020-219
Moved by Councillor Van Egmond
Seconded by Councillor Clark

Be it resolved that Council approve By-Law 2020-51, being a By-law passed pursuant to the provisions of Sections 17 and 21 of the Planning Act, R.S.O. 1990, as amended, be read a first,
second, and third time, signed by the Mayor and the Clerk, sealed and entered into the By-Law Book.

CARRIED

11.c 2020-54 Site Plan Control Area - Cannabis

Resolution No. Resolution No. 2020-220
Moved by Deputy Mayor Arthur
Seconded by Councillor Van Egmond

Be it resolved that Council approve By-Law 2020-54, being a By-law to amend By-law 07-113, be read a first, second, and third time, signed by the Mayor and the Clerk, sealed and entered into the By-Law Book.

CARRIED

11.d 2020-53 Zoning By-law Amendment D14-WIL-03-20

Councillor Van Egmond declared a conflict on this item. (Rents Land from the Applicant.)

Resolution No. Resolution No. 2020-221
Moved by Councillor Clark
Seconded by Councillor Gilligan

Be it resolved that Council approve By-law 2020-53, Being a By-law under the provisions of Section 34 of the Planning Act, R.S.O. 1990, to amend By-law No. 08-18, the Comprehensive Zoning By-law of the Township of Cramahe as it applies to certain lands located in Part of Lots 11 & 12, Concession 5 (Ref Plan 38R-5050), Township of Cramahe, be read a first time, second and third time and signed by the Mayor and the Clerk, sealed and entered into the By-law book.

CARRIED

11.e 2020-47 Appoint By-Law Enforcement Officer
Resolution No. Resolution No. 2020-222
Moved by Councillor Gilligan
Seconded by Councillor Van Egmond

Be it resolved that Council approve By-Law 2020-47, being a By-Law to Appoint a Municipal By-Law Enforcement Officer, read a first, second, and third time, finally passed, signed by the Mayor and the Clerk, sealed and included in the By-Law Book.

CARRIED

12. MOTIONS TO RECEIVE COUNCIL INFORMATION PACKAGE

Resolution No. Resolution No. 2020-223
Moved by Deputy Mayor Arthur
Seconded by Councillor Clark

Be it resolved that Council receive the Council Information Package(s) dated June 4, 2020 and June 18, 2020 for information.

CARRIED

13. MOTIONS ARISING FROM COUNCIL INFORMATION PACKAGE

None.

14. OPEN FORUM

Members of the public have three (3) minutes to ask general questions and are not to enter into debate. Please state your name and address for the records. Each member may only speak once.

None.

15. COUNTY REPORT

Agendas & Minutes from County of Northumberland

Mayor Martin advised Council that the County of Northumberland is seeking statements from each lower tier municipality on whether or not individual council's are recommending the wearing of PPE while in public.
Resolution No. Resolution No. 2020-224
Moved by Councillor Clark
Seconded by Councillor Gilligan

Be It resolved that Council waive the procedural bylaw to introduce the Notice of Motion in order to prepare a statement for the County of Northumberland.

CARRIED

Amendment:
Resolution No. Resolution No. 2020-225
Moved by Councillor Clark
Seconded by Councillor Gilligan

Be It resolved that Council's position is to recommend that residents within the Township of Cramahe wear PPE when social distancing is not possible.

For (3): Mayor Martin, Councillor Gilligan, and Councillor Clark
Against (2): Deputy Mayor Arthur, and Councillor Van Egmond

CARRIED (3 to 2)

16. CLOSED MEETING (IF REQUIRED)
None.

16.a Approval of Closed Session Minutes

17. CONFIRMING BY-LAW
Resolution No. Resolution No. 2020-226
Moved by Councillor Gilligan
Seconded by Deputy Mayor Arthur

Be it resolved that Council approve By-law 2020-55, being a By-law to confirm the proceedings of the Corporation of the Township of Cramahe Council Meeting held on June 23rd, 2020, be read a first,
second and third time, finally passed, signed by the Mayor and the Clerk, sealed and entered into the By-law book.

CARRIED

18. ADJOURNMENT

Resolution No. 2020-227
Moved by Councillor Van Egmond
Seconded by Councillor Gilligan

Be it resolved that Council adjourn the meeting at 7:00 p.m.

CARRIED

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Mayor

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Clerk