



**Township of Cramahe Committee of the Whole
Minutes**

March 11, 2025, 6:00 p.m.

Members Present: Mayor Martin
Deputy Mayor Arthur
Councillor Van Egmond
Councilor Sherry Hamilton
Councilor Joel Schriver

Staff Present: Clerk H. Grant
Victoria Heffernan
Chris Curwin
Janet Newall
Nathan Proctor

1. MEETING DETAILS

Join Zoom Meeting <https://us02web.zoom.us/j/89781990869>

Meeting ID: 897 8199 0869

Dial by your location

•1 647 374 4685 Canada

•1 647 558 0588 Canada

2. CALL TO ORDER

As we gather, we would like to formally recognize the traditional keepers of this land and, specifically, our neighbors of the Alderville First Nation, with a formal territorial acknowledgement.

We respectfully acknowledge that Cramahe Township is located on the Mississauga Anishinabek territory and is the traditional territory of the Mississauga.

Cramahe Township respectfully acknowledges that the Mississauga Nations are the collective stewards and caretakers of these lands and waters in perpetuity, and that they continue to maintain this responsibility to ensure their health and integrity for generations to come.

Mayor Martin called the meeting to order at 6:00 p.m.

3. RECORDING EQUIPMENT

In accordance with Resolution 2024-253, members of the public are permitted to record Council open session meetings using audio-only devices – hot mics are not permitted. All recording devices should be placed on the designated table for the duration of the meeting, and individuals wishing to record must sign the provided register. In the event of a recess, individuals are required to retrieve their devices and cease recording.

As per The Township of Cramahe Records Retention By-law 2020-17, the Digital Privacy Act and The Personal Information Protection and Electronic Documents Act, individuals must swear that they will not attempt to alter the audio/video recordings of today's meeting. Subject to the Municipal Freedom of Information and Protection of Privacy Act, the Digital Privacy Act and The Personal Information Protection and Electronic Documents Act, the Mayor and/or the Clerk may at any time request a copy of the recording and individuals will be required to produce the recording within 5 business days.

4. CONFIRMATION OF AGENDA

Moved by Deputy Mayor Arthur

Seconded by Councilor Sherry Hamilton

BE IT RESOLVED THAT the agenda for the March 11, 2025 Committee of the Whole meeting be approved, as presented.

CARRIED

5. DECLARATION OF PECUNIARY INTEREST

Members can declare now or at any time during the meeting.

None.

6. AGENDA QUESTION PERIOD

Individuals must submit their questions to the Clerk’s office no later than one (1) hour prior to the meeting to clerk@cramahe.ca.

Questions submitted must pertain to an item on the current agenda and are not to be an opinion, statement, or comments. Any submissions that are not a question, or do not pertain to an item on the agenda will be omitted. All questions will be read aloud during the question period by the clerk and or chair.

Clerk/CAO, H. Grant read the questions submitted:

1. Barbara Marian, Item 10.a.a: CLERKS-10-2025, Draft Procedural By-law.
2. Dave Forsyth, Item 10.a.a: CLERKS-10-2025, Draft Procedural By-law.

7. DELEGATIONS/PRESENTATIONS

8. ADOPTION OF MINUTES

Moved by Councillor Van Egmond

Seconded by Councilor Joel Schriver

BE IT RESOLVED THAT the Committee of the Whole approve the minutes of the following meeting(s), 8.a. through 8.d.

CARRIED

8.a Committee of the Whole - February 11, 2025

8.b Heritage Cramahe - November 29, 2024

8.c Heritage Cramahe - January 31, 2025

**8.d Northumberland OPP Detachment Board Meeting -
January 17, 2025**

9. COMMUNITY SERVICES

10. REPORTS OF MUNICIPAL OFFICERS

10.a CLERK

10.a.a CLERKS-10-25, Draft Procedural By-law

Moved by Deputy Mayor Arthur
Seconded by Councilor Joel Schriver

BE IT RESOLVED THAT Committee of the Whole receive Report CLERKS-10-25 for information; and

THAT Committee of the Whole recommend that Council approve the draft procedural By-law, with all recommendations provided during this meeting, at the next available Council meeting.

CARRIED

10.b PLANNING AND DEVELOPMENT

10.b.a Zoning By-Law Amendment – 312 Begg Road – Archer, PLAN-14-25

Moved by Councilor Sherry Hamilton
Seconded by Councillor Van Egmond

BE IT RESOLVED THAT Committee of the Whole receive Report PLAN-14-25 for information; and

THAT the Committee of the Whole recommend to Council to direct staff to prepare a Zoning By-Law Amendment to implement the recommendation of this Report, for consideration by Council at their next available meeting.

CARRIED

10.b.b Zoning By-Law Amendment – 228 Dingman Road - Payne, PLAN-13-25

Moved by Councillor Van Egmond
Seconded by Councilor Sherry Hamilton

BE IT RESOLVED THAT Committee of the Whole receive Report PLAN-13-25 for information; and

THAT Committee of the Whole recommend to Council to direct staff to prepare a by-law to amend the Township of Cramahe's Comprehensive Zoning By-Law 08-18 to implement the recommendations of this report, for consideration.

CARRIED

11. ADVISORY COMMITTEE REPORTS

12. OPEN FORUM

Members of the public have three (3) minutes to ask general questions and are not to enter into debate. Please state your name and address for the records. Each member may only speak once.

Dave Forsyth - Land Acknowledgment

13. CLOSED MEETING (IF REQUIRED)

14. ADJOURNMENT

Moved by Councillor Van Egmond

Seconded by Councilor Joel Schriver

BE IT RESOLVED THAT the Committee adjourn the meeting at 7:12 p.m.

CARRIED

Mayor

Clerk

