



**Township of Cramahe Parks & Recreation Committee  
Minutes**

**January 13, 2025, 4:30 p.m.**

Members Present: Joel Schriver  
Michelle MacDonald  
Matthew Dunleavy  
KERRIE WRIKER  
Jay Robinson  
Steve McRae

Members Absent: Francesca Schettini

Staff Present: CHRIS CURWIN  
Janet Newall

Others Present: Barb Marian attended to observe meeting as potential future member.

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**1. CALL TO ORDER**

Chair M. Dunleavy called the meeting to order at 4:31pm.

**2. CONFIRMATION OF AGENDA**

**Moved by** Michelle MacDonald

**Seconded by** KERRIE WRIKER

**BE IT RESOLVED THAT** the Parks & Recreation Committee approve the agenda as presented.

**CARRIED**

**3. DISCLOSURES OF PECUNIARY INTEREST**

None

**4. ADOPTION OF MINUTES**

**Moved by** Jay Robinson

**Seconded by** Steve McRae

**BE IT RESOLVED THAT** the Parks & Recreation Advisory Committee approve the minutes from November 18, 2024 as presented.

**CARRIED**

**5. REPORTS**

None

**6. CORRESPONDENCE**

None

**7. ITEMS FOR INFORMATION**

**Moved by** Steve McRae

**Seconded by** Jay Robinson

**BE IT RESOLVED THAT** the Parks and Recreation Committee receive items 7.a. through 7.c. for information and discussion.

**CARRIED**

**7.a Skate with Santa Debrief & Upcoming Events**

Committee to debrief the Skate with Santa event held on December 21, 2024 and discuss future 2025 events.

Committee agreed that Skate with Santa event was a success with approximately 160 in attendance. Discussion around setting tentative date for 2025. **December 20th 9am-11am**

C. Curwin will take back and attempt to block out date on schedule pending event budget being passed. Idea of including donations to foodbank at next event.

Suggestion to give debrief to council with highlights of success from event.

Upcoming event idea discussion for 2025:

Touch a Truck

Skate with Santa

Roller Nights when ice removed- further discussion required with contact from Baltimore event

Pop-up water event - inflatables that include splash feature

Dance fundraising event

Canada Day - Band Event

## **7.b 2025 Budget**

Manager of Parks, Recreation and Facilities C. Curwin to discuss 2025 budget.

C. Curwin gave update on Capital asks from a budget perspective, \$50k being asked for Eglin Street Sports park reserve which would then increase project reserve to \$89k.

Staffing discussion, committee asked about potential for summer students to cover spring/summer events. C. Curwin confirmed same amount applied for as last year however last year denied.

Netting replacement discussion around diamonds on Victoria St. C. Curwin confirmed not in budget this year.

## **7.c ESSP Update**

### ***\*Old Business\****

Committee to continue discussions on Elgin Street Sports Park project.

Committee agrees to a phased approach:

Phase 1 - Rehabilitate current surfaces - tennis courts, basketball, ball hockey

Phase 2 - Parking, surrounding green space

Phase 3 - New and Improved additions

Discussion to use some of current funding to utilize consultant to create more fulsome package - scope, cost and design. Decision deferred to after 2025 budget passed.

**8. CONFIRMATION OF NEXT MEETING**

The next meeting is scheduled for February 24 at 4:30pm. C. Curwin advised may not be able to attend however can send notes and representative.

**9. ADJOURNMENT**

**Moved by** Steve McRae

**Seconded by** Michelle MacDonald

**BE IT RESOLVED THAT** the Parks and Recreation Advisory Committee adjourn the meeting at 5:32pm

**CARRIED**

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Chair

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Board Secretary