



**Township of Cramahe Committee of the Whole  
Minutes**

**April 8, 2025, 6:00 p.m.**

Members Present: Mayor Martin  
Councillor Van Egmond  
Councilor Sherry Hamilton  
Councilor Joel Schriver

Members Absent: Deputy Mayor Arthur

Staff Present: Victoria Heffernan  
Rubab Nadeem  
Chris Curwin  
Nicole Newton  
Nathan Proctor

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**1. MEETING DETAILS**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/84235007657>

**Dial In:**

+16475580588,,84235007657# Canada

+17789072071,,84235007657# Canada

**Webinar ID:**

842 3500 7657

## **2. NATIONAL ANTHEM**

Please stand if you are able, and remove your hats for the playing of our [National Anthem](#).

## **3. CALL TO ORDER**

As we gather, we would like to formally recognize the traditional keepers of this land and, specifically, our neighbors of the Alderville First Nation, with a formal territorial acknowledgement.

We respectfully acknowledge that Cramahe Township is located on the Mississauga Anishinabek territory and is the traditional territory of the Mississauga.

Cramahe Township respectfully acknowledges that the Mississauga Nations are the collective stewards and caretakers of these lands and waters in perpetuity, and that they continue to maintain this responsibility to ensure their health and integrity for generations to come.

Mayor Martin called the meeting to order at 6:01 p.m.

## **4. RECORDING EQUIPMENT**

In accordance with Section 5.1 of By-Law 2025-24, members of the public are permitted to record open session meetings using audio-only devices. Hot-mics are not permitted. All recording devices shall be placed on the designated table for the duration of the meeting, and individuals wishing to record must sign the provided register. In the event of a recess, individuals are required to retrieve their devices and cease recording.

*An individual must be granted permission by the Mayor and/or the Clerk of the Township of Cramahe to audio/visual record any meeting. As per The Township of Cramahe Records Retention By-law 2020-17, the Digital Privacy Act and The Personal Information Protection and Electronic Documents Act, individuals must swear that they will not attempt to alter the audio/video recordings of today's meeting. Subject to the Municipal Freedom of Information and Protection of Privacy Act, the Digital Privacy Act and The Personal Information Protection and Electronic Documents Act, the Mayor and/or the Clerk may at any time*

*request a copy of the recording and individuals will be required to produce the recording within 5 business days.*

**5. CONFIRMATION OF AGENDA**

**Moved by** Councilor Sherry Hamilton

**Seconded by** Councilor Joel Schriver

**BE IT RESOLVED THAT** the agenda for the April 8, 2025 Committee of the Whole meeting be approved, as amended, to include a closed session item 13, pursuant to the municipal act 239 (c) to discuss a proposed or pending acquisition or disposition of land by the municipality or local board;

**CARRIED**

**6. DECLARATION OF PECUNIARY INTEREST**

Members can declare now or at any time during the meeting.

None.

**7. DELEGATIONS/PRESENTATIONS**

**7.a Apple Country Jamboree**

Gary Warner, President

**Moved by** Councilor Sherry Hamilton

**Seconded by** Councilor Joel Schriver

**BE IT RESOLVED THAT** Committee of the Whole receive the verbal delegation from Apple Country Jamboree President Gary Warner, for information.

**CARRIED**

**Moved by** Councilor Joel Schriver

**Seconded by** Councilor Sherry Hamilton

**BE IT RESOLVED THAT** Committee of the Whole suspend Section 19.3 of procedural By-law 2025-24, to extend the delegation presentation from Gary Warner.

**CARRIED**

**8. ADOPTION OF MINUTES**

**Moved by** Councilor Joel Schriver

**Seconded by** Councilor Sherry Hamilton

**BE IT RESOLVED THAT** the Committee of the Whole approve the minutes of the following meetings, items 8.a. through 8.e.

**CARRIED**

**8.a Committee of the Whole - March 11, 2025**

**8.b Joint Northumberland Police Services Board - February 21, 2025**

**8.c Heritage Cramahe - February 28, 2025**

**8.d Parks and Recreation Advisory Committee - January 13, 2025**

**8.e Agricultural Committee - January 15, 2025**

**9. COMMUNITY SERVICES**

**10. REPORTS OF MUNICIPAL OFFICERS**

**10.a PARKS AND RECREATION & FACILITIES**

**10.a.a Free Facility Request Form - Colborne Public School Drumline**

**Moved by** Councilor Sherry Hamilton

**Seconded by** Councilor Joel Schriver

**BE IT RESOLVED THAT** Committee of the Whole recommend that Council approve the Free Facility Request from the Colborne Public School Drumline, to waive the fees of the Keeler Center rental costs, to host a drumline competition on May 2nd.

**CARRIED**

## **10.b PLANNING AND DEVELOPMENT**

### **10.b.a D14-KEO-03-25 – Zoning By-Law Amendment – 452 Tobacco Road, PLAN-15-25**

**Moved by** Councilor Joel Schriver

**Seconded by** Councilor Sherry Hamilton

**BE IT RESOLVED THAT** Committee of the Whole receive Report PLAN-15-25 for information; and

**THAT** Committee of the Whole recommend to Council to direct staff to prepare a by-law to amend the Township of Cramahe's Comprehensive Zoning By-Law 08-18 to implement the recommendations of this report, for consideration.

**CARRIED**

## **11. ADVISORY COMMITTEE REPORTS**

### **11.a Economic Development Advisory Committee**

**Moved by** Councilor Sherry Hamilton

**Seconded by** Councilor Joel Schriver

**BE IT RESOLVED THAT** Committee of the Whole recommend that Council approve and adopt the Terms of Reference of the Economic Development Advisory Committee.

**CARRIED**

### **11.b Economic Development Advisory Committee**

#### **\*Addendum**

**Moved by** Councilor Sherry Hamilton

**Seconded by** Councilor Joel Schriver

**BE IT RESOLVED THAT** Committee of the Whole receive the correspondence from the Economic Development Advisory Committee; and

**THAT** Committee of the Whole defer this request to the May 2025 Committee of the Whole meeting.

**CARRIED**

**12. OPEN FORUM**

Members of the public have three (3) minutes to ask general questions and are not to enter into debate. Please state your name and address for the records. Each member may only speak once.

None.

**13. CLOSED MEETING**

**Moved by** Councilor Joel Schriver

**Seconded by** Councilor Sherry Hamilton

**BE IT RESOLVED THAT** Committee of the Whole move into closed session at 6:50 p.m., pursuant to the Municipal Act section 239 (c) to discuss a proposed or pending acquisition or disposition of land by the municipality or local board;; and

**THAT** Deputy Clerk N. Newton, Treasurer/Acting CAO R. Nadeem, and Manager of Planning V. Heffernan remain in attendance.

**CARRIED**

**Moved by** Councilor Joel Schriver

**Seconded by** Councilor Sherry Hamilton

**BE IT RESOLVED THAT** Committee of the Whole return to open session at 7:33pm.

**CARRIED**

**Moved by** Councilor Sherry Hamilton

**Seconded by** Councilor Joel Schriver

**BE IT RESOLVED THAT** Committee of the Whole receive item 13.a. for information.

**CARRIED**

**13.a Land Acquisition or Disposition**

**14. ADJOURNMENT**

**Moved by** Councillor Van Egmond

**Seconded by** Councilor Joel Schriver

**BE IT RESOLVED THAT** the Committee adjourn the meeting at 7:37 PM

**CARRIED**

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Mayor

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Clerk