



Township of Cramahe Council Meeting Minutes

April 22, 2025, 6:00 p.m.

Members Present: Mayor Martin
Deputy Mayor Arthur
Councillor Van Egmond
Councilor Sherry Hamilton
Councilor Joel Schriver

Staff Present: Clerk H. Grant
Victoria Heffernan
Chris Curwin
Janet Newall
Nicole Newton
Matt Halmasy
Nathan Proctor

1. MEETING DETAILS

Join Zoom Meeting

<https://us02web.zoom.us/j/87316728174>

Webinar ID: 873 1672 8174

Dial In:

- 1 778 907 2071 Canada
- 1 780 666 0144 Canada

2. NATIONAL ANTHEM

Please stand if you are able, and remove your hats for the playing of our [National Anthem](#).

3. CALL TO ORDER

As we gather, we would like to formally recognize the traditional keepers of this land and, specifically, our neighbors of the Alderville First Nation, with a formal territorial acknowledgement.

We respectfully acknowledge that Cramahe Township is located on the Mississauga Anishinabek territory and is the traditional territory of the Mississauga.

Cramahe Township respectfully acknowledges that the Mississauga Nations are the collective stewards and caretakers of these lands and waters in perpetuity, and that they continue to maintain this responsibility to ensure their health and integrity for generations to come.

Mayor Martin called the meeting to order at 6:00 p.m.

4. RECORDING EQUIPMENT

In accordance with Section 5.1 of By-Law 2025-24, members of the public are permitted to record open session meetings using audio-only devices. Hot-mics are not permitted. All recording devices shall be placed on the designated table for the duration of the meeting, and individuals wishing to record must sign the provided register. In the event of a recess, individuals are required to retrieve their devices and cease recording.

As per The Township of Cramahe Records Retention By-law 2020-17, the Digital Privacy Act and The Personal Information Protection and Electronic Documents Act, individuals must swear that they will not attempt to alter the audio/video recordings of today's meeting. Subject to the Municipal Freedom of Information and Protection of Privacy Act, the Digital Privacy Act and The Personal Information Protection and Electronic Documents Act, the Mayor and/or the Clerk may at any time request a copy of the recording and individuals will be required to produce the recording within 5 business days.

5. CONFIRMATION OF AGENDA

Resolution No. 2025-188

Moved by Councilor Sherry Hamilton

Seconded by Councillor Van Egmond

BE IT RESOLVED that Council approve the April 22, 2025 agenda, as amended to include item 10.b. Parks and Recreation Committee Request for Partnership.

CARRIED

6. DECLARATION OF PECUNIARY INTEREST

Members can declare now or at any time during the meeting.

None.

7. AGENDA DEPUTATION PERIOD

Individuals must submit their questions to the Clerk's office no later than 10:00 a.m. on the Monday prior to the meeting to clerk@cramahe.ca.

Submissions must pertain to an item on the current agenda. Each deputation shall be limited in speaking to not more than three (3) minutes. Extensions to these limits will be at the discretion of Council.

None submitted.

8. DELEGATIONS/PRESENTATIONS

8.a Northumberland County Budget Presentation

CAO, Jennifer Moore

Finance Director, Matthew Nitsch

Resolution No. 2025-189

Moved by Councillor Van Egmond

Seconded by Deputy Mayor Arthur

BE IT RESOLVED THAT Council receive the budget presentation from the County of Northumberland for information.

CARRIED

8.b Parks and Recreation Advisory Committee

Chair, Matthew Dunleavy

Resolution No. 2025-190

Moved by Deputy Mayor Arthur

Seconded by Councillor Van Egmond

BE IT RESOLVED THAT Council receive the Parks and Recreation Committee's Elgin Street Sports Park delegation for information.

CARRIED

8.c Healthcare Needs Advisory Committee

***Addendum**

Spencer Coburn, Vice Chair

Resolution No. 2025-191

Moved by Councilor Joel Schriver

Seconded by Councilor Sherry Hamilton

BE IT RESOLVED THAT Council receive the Public Consultation Survey for information.

CARRIED

9. ADOPTION OF MINUTES

Resolution No. 2025-192

Moved by Deputy Mayor Arthur

Seconded by Councilor Joel Schriver

BE IT RESOLVED that Council approve the minutes of the following meetings, items 9.a.b.d.; and

THAT Council approve 9.c., with amendments to include the declaration of pecuniary interest of Councillor Hamilton and correct the date.

CARRIED

9.a Council - March 25, 2025

9.b Committee of the Whole - March 11, 2025

9.c Special Council - February 18, 2025

9.d Special Council - March 31, 2025

10. RECOMMENDATIONS FROM ADVISORY COMMITTEES

10.a Committee of the Whole - April 8, 2025

10.a.a Free Facility Request Form - Colborne Public School

CoW Item 10.a.a.

Resolution No. 2025-193

Moved by Councillor Van Egmond

Seconded by Councilor Sherry Hamilton

BE IT RESOLVED THAT Council approve the Free Facility Request from the Colborne Public School Drumline, to waive the fees of the Keeler Center rental costs, to host a drumline competition on May 2nd.

10.a.b D14-KEO-03-25 - Zoning By-law Amendment - 452 Tobacco Road

CoW Report PLAN-15-2025

Resolution No. 2025-194

Moved by Councilor Joel Schriver

Seconded by Councilor Sherry Hamilton

BE IT RESOLVED THAT Council direct staff to prepare a by-law to amend the Township of Cramahe's Comprehensive Zoning By-Law 08-18, to implement the recommendations of Planning Report PLAN-15-25.

CARRIED

10.a.c Economic Development Advisory Committee

CoW Item 11.a.

Resolution No. 2025-195

Moved by Councilor Sherry Hamilton

Seconded by Councillor Van Egmond

BE IT RESOLVED THAT Council approve and adopt the Terms of Reference of the Economic Development Advisory Committee.

CARRIED

10.b Parks and Recreation Advisory Committee Request for Partnership

Resolution No. 2025-196

Moved by Councillor Van Egmond

Seconded by Deputy Mayor Arthur

BE IT RESOLVED THAT Council support a partnership with the Community Foundation of Campbellford/Seymour and Northumberland for the purposes of helping to manage fundraising.

CARRIED

10.c Cramahe Healthcare Needs Committee

Resolution No. 2025-197

Moved by Councilor Sherry Hamilton

Seconded by Councillor Van Egmond

BE IT RESOLVED THAT Council authorizes staff to work with the Healthcare Needs Advisory Committee to launch the Public Consultation Survey and gather data.

CARRIED

11. REPORTS OF MUNICIPAL OFFICERS

12. BY-LAWS

12.a Appointments to Committees and Boards , BL-2025-29

Resolution No. 2025-198

Moved by Councilor Joel Schriver

Seconded by Councillor Van Egmond

BE IT RESOLVED THAT Council approve By-Law 2025-29, being a by-law to appoint, or remove, members to boards and committees of the Corporation of the Township of Cramahe, be read a first, second and third time, finally passed, signed by the Mayor and Clerk, sealed and entered into the by-law book.

CARRIED

12.b Authorize Agreement with Ontario Solicitor General - Fire Protection Grant, BL-2025-32

Resolution No. 2025-199

Moved by Councilor Sherry Hamilton

Seconded by Councillor Van Egmond

BE IT RESOLVED THAT Council approve By Law 2025-32, being a by-law to authorize the signing of the Fire Protection Grant Transfer Payment Agreement, be read a first, second and third time, finally passed, signed by the Mayor and Clerk, sealed and entered into the by-law book.

CARRIED

13. MOTIONS TO RECEIVE COUNCIL INFORMATION PACKAGE

Resolution No. 2025-200

Moved by Councilor Joel Schriver

Seconded by Deputy Mayor Arthur

BE IT RESOLVED THAT Council receive the Council Information Packages, items 13.a. through 13.c., for information.

CARRIED

13.a Council Information Package -March 27, 2025

13.b Council Information Package - April 10, 2025

13.c Council Information Package - April 17, 2025

14. MOTIONS ARISING FROM COUNCIL INFORMATION PACKAGE

15. COUNTY REPORT

15.a Updates from Northumberland County

April 14, 2025 - April 25, 2025

Resolution No. 2025-201

Moved by Councilor Joel Schriver

Seconded by Deputy Mayor Arthur

BE IT RESOLVED THAT Council receive the County Updates from April 14th to April 25th, 2025 for information.

CARRIED

16. OPEN FORUM

Members of the public have three (3) minutes to ask general questions and are not to enter into debate. Please state your name and address for the records. Each member may only speak once.

Open forum is available to any attendee and must be directed through the Chair.

Deputy Mayor Arthur and Mayor Martin provided an update on the Military Training being hosted by Cramahe Township. At 10:00 a.m. Saturday April 26 the 31 Brigade Military Band will be performing a concert in Victoria Square. Flags and pins are available while supplies last at the Town Hall.

17. CLOSED MEETING

Resolution No. 2025-202

Moved by Councilor Joel Schriver

Seconded by Councilor Sherry Hamilton

BE IT RESOLVED THAT Council move into closed session at 7:14 p.m., pursuant to the Municipal Act Section 239 (c) to discuss a proposed or pending acquisition or disposition of land by the municipality or local board, and Section 239(h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;

THAT Clerk H. Grant, Deputy Clerk N. Newton, and Manager of Planning V. Heffernan remain in attendance.

CARRIED

Resolution No. 2025-205

Moved by Councilor Joel Schriver

Seconded by Councillor Van Egmond

BE IT RESOLVED THAT Council return to open session at 8:40 p.m.

CARRIED

Resolution No. 2025-206

Moved by Deputy Mayor Arthur

Seconded by Councilor Sherry Hamilton

BE IT RESOLVED THAT Council approve By Law 2025-33, being a by-law to authorize the signing of the of the license agreement between the Township of Cramahe and His Majesty the King in Right of Canada as represented by the Minister of National Defense be read a first, second and third time, finally passed, signed by the Mayor and Clerk, sealed and entered into the by-law book.

CARRIED

Resolution No. 2025-207

Moved by Deputy Mayor Arthur

Seconded by Councillor Van Egmond

BE IT RESOLVED THAT Staff proceed on item 17.b. as directed in closed.

CARRIED

Resolution No. 2025-208

Moved by Deputy Mayor Arthur

Seconded by Councillor Van Egmond

BE IT RESOLVED THAT Staff proceed on item 17.c. as directed in closed.

CARRIED

17.a Adoption of Minutes

17.b Land Acquisition or Disposition

17.c Land Acquisition or Disposition

17.d Information Explicitly Supplied in Confidence

18. CONFIRMING BY-LAW, BL-2025-30

Resolution No. 2025-209

Moved by Councilor Joel Schriver

Seconded by Councilor Sherry Hamilton

BE IT RESOLVED THAT Council approve By-law 2025-30, being a By-law to confirm the proceedings of the Corporation of the Township of Cramahe Council Meeting held on April 22, 2025, be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed and entered into the By-law book.

CARRIED

19. ADJOURNMENT

Resolution No. 2025-210

Moved by Councillor Van Egmond

Seconded by Deputy Mayor Arthur

BE IT RESOLVED that Council adjourn the meeting at 8:43p.m.

CARRIED

Mayor

Clerk