



REPORT

Transportation & Environmental Services

Meeting: Committee of the Whole

Date: April 13, 2021

Report No.: PW-05-21

RESOLUTION NO.: _____ **BY-LAW NO.:** _____

Subject: Tender 2021-02 for Professional Services to Operate the Colborne Water Supply and Distribution System Results

Recommendation(s):

BE IT RESOLVED THAT Committee of the Whole receive the Tender 2021-02 for Professional Services to Operate the Colborne Water Supply and Distribution System Results Report for information; and

THAT Committee of the Whole recommend to Council that Tender 2021-02 be awarded to Aquatech Canadian Water Services Inc. for annual cost of \$243,444.00 plus HST.

THAT Committee of the Whole recommend to Council that the Mayor and Clerk to enter into a five-year agreement with Aquatech Canadian Water Services Inc. to operate, maintain and provide related services for the Township of Cramahe water supply and distribution system.

Background:

On August 01, 2020, the 2015 agreement for the Professional Services to Operate the Colborne Water Supply and Distribution System was set to expire. Council provided a 1-year extension to the existing agreement to allow for the public and competitive procurement for this new service agreement.

Staff Comments:

The Tender 2021-02 for Professional Services to Operate the Colborne Water Supply and Distribution System closed on Monday March 01 at 2:00 pm. There were 10 companies that received tender documents but only Two bids were received. The submissions were publicly opened by digital meeting held on Monday March 01 at 2:30 pm.

The results of the tender are as follows:

Bidder	Lakefront Utility Services Inc. 2020/2021 Contract	Lakefront Utility Services Inc. Submission	Aquatech Canadian Water Service Inc. Submission
Start-up Costs (See Note #1)	\$0.00	\$0.00	\$4,800.00
Annual Fee	\$132,200.00	\$155,000.00	\$125,595.00
Meter Reading and Billing Administration	\$17,200.00	\$17,800.00	\$12,895.00
Meter Reading and Billing	\$43,050.00	\$44,409.60	\$17,219.00
Annual Hydrant Inspections	\$4,060.00	\$4,255.75	\$3,625.00
Hydrant Rating	\$0.00	\$1,931.25	\$1,850.00
Valve operation	\$3,420.00	\$3,555.00	\$2,460.00
Overtime	\$25,000.00	\$25,000.00	\$25,000.00
Contingences	\$50,000.00	\$50,000.00	\$50,000.00
Total	\$274,930.00	\$301,951.60	\$243,444.00

Staff has completed a reviewed and reference check for the Aquatech Canadian Water Service Inc. (Aquatech) submission and would like to highlight the following items:

- Aquatech was created in 1981.
- Over 1200 full-time employees in Canada.
- Aquatech has over 300 certified water operators throughout Canada.
- Aquatech specializes in the operation, maintenance, management of water and wastewater systems.
- Aquatech will maintain the existing monthly meter reading and billing frequency provide by Lakefront Utility Service Inc.
- Aquatech will setup an office in Cramahe for the duration of the contract.
- Aquatech has assigned to this project one full time operator ORO, one OIC back up and 6 OIT personnel on a as needed basis.

- Aquatech staff assigned to this project will be living in the area to maintain a 30-minute response time. All other staff will be located within an hour of travel distance.
- Aquatech fully committed to providing all the services in the tender at the quoted pricing. They consider this a strategic project for Aquatech Canadian Water Services Inc.
- This a strategic project for Aquatech Canadian Water Services Inc.

Financial Implications:

The Aquatech Canadian Water Service Inc. submission is within the approved 2021 operating water budget.

Concluding Comments:

Staff recommends awarding Tender 2021-02 for Professional Services to Operate the Colborne Water Supply and Distribution System to Aquatech Canadian Water Services Inc. for the annual cost of \$243,444.00 plus HST.

Submitted by: _____
**Dave MacPherson, C.E.T., Manager of Public Works and
Environmental Services**

Reviewed by: _____
Arryn McNichol, CAO/Treasurer

Report Approval Details

Document Title:	2021-02 Tender - Colborne Water Supply and Distribution System - PW-05-21.docx
Attachments:	
Final Approval Date:	Apr 8, 2021

This report and all of its attachments were approved and signed as outlined below:

JOANNE HYDE - Apr 7, 2021 - 2:16 PM

ARRYN MCNICHOL - Apr 8, 2021 - 8:09 AM